

**BOARD OF EDUCATION
NORTHERN ADIRONDACK CENTRAL SCHOOL**

JULY 15, 2019

Reorganizational Meeting and Regular Session

6:00 PM

AGENDA

REVISED

- I. Call to Order by District Clerk
- II. Pledge of Allegiance
- III. Roll Call

_____ Paul Gilmore	_____ Bryan Trombley
_____ Phalon Miner	_____ Trevor Finley
_____ Mark DeCoste	
_____ Shirley Durnin	
_____ Steve Bartlemus	

Time In: _____

- IV. Administration of Oath of Office to New Board Members

- V. Elections

- A. Election of President

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

- B. Election of Vice-President

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

MOTIONS TO ENTER INTO EXECUTIVE SESSION

1. A MATTER WHICH WILL IMPERIL THE PUBLIC SAFETY IF DISCLOSED.
2. A MATTER WHICH MAY DISCLOSE THE IDENTITY OF A LAW ENFORCEMENT AGENT OR INFORMER.
3. A MATTER OF INFORMATION RELATING TO A CURRENT OR FUTURE INVESTIGATION OR PROSECUTION OF A CRIMINAL OFFENSE WHICH WOULD IMPERIL EFFECTIVE LAW ENFORCEMENT IF DISCLOSED.
4. A MATTER OF DISCUSSION REGARDING PROPOSED, PENDING, OR CURRENT LITIGATION.
5. A MATTER OF COLLECTIVE NEGOTIATIONS PURSUANT TO ARTICLE 14 OF CIVIL SERVICE LAW (THE TAYLOR LAW).
6. A MATTER OF THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION.
7. A MATTER OF THE PREPARATION, GRADING OR ADMINISTRATION OF EXAMINATIONS.
8. A MATTER OF THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY THE SCHOOL DISTRICT IF SUCH DISCUSSION PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF.
9. A MATTER RELATED TO A SPECIFIC STUDENT OF THE DISTRICT.

VI. Approve 2019-2020 Appointments of District Officers

Position	Employee	Pay Rate
A. District Treasurer	Sarah Watts	Per Contract
B. District Clerk	Helen Yelle	\$4430.64
C. Pro Tem District Clerk	Sandy Dominic	\$25.00/hr.
D. Claims Auditor	Tricia Brassard	\$17.50/hr.
E. Purchasing Agent	James Knight	N/A
F. Tax Collector	Darla Bilow	\$5,663.63
G. Chief Information Officer	Helen Yelle	\$553.02
H. Chief Emergency Officer	Craig Dumas	\$500.00
I. Creating Healthy Schools Grant – School Champion	Tiana Marrero	\$2000.00

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

VII. Approve 2019-2020 Appointments of Other Positions

Position	Employee
A. School Physician/Director of School Health Services	Plattsburgh Health Group
B. Treasurer of Student Activity	Jamie Lord
C. Faculty Auditor of Student Activity Accounts	Darla Bilow
D. Title IX Coordinator	Pamela Ross
E. 504 Compliance Officer	Cindy Hoff
F. School Attorney	Harris Beach, Attorneys At Law
G. Insurance Consultant	Eastern Insuring, LLC DBA LaBarge Agency
H. Records Access Officer	Brian Tousignant
I. Record Management Officer	Brian Tousignant
J. Homeless Liaison	Cindy Hoff

Position	Employee
J. DASA Coordinators	Pamela Ross, Christine Brudvig
K. External Auditor	Boulrice and Wood CPA's P.C.
L. Title I Coordinator	Lisa Silver
M. Lead Evaluator	Pam Ross
N. Lead Evaluator	Michael Loughman
O. Lead Evaluator	Lisa Silver
P. Lead Evaluator	James Knight
Q. Asbestos Local Education Agency (LEA) Designee	Jay Bouchard

Motion: Seconded: Yes: No: Abstain:
 (Accept Reject Table)

VIII. Approve 2019-2020 Bonding of Personnel

- A. District Clerk – Helen Yelle
- B. Pro Temp District Clerk – Sandy Dominic
- B. Payroll Clerk – Kyle Patnode
- C. Tax Collector – Darla Bilow
- D. District Treasurer – Sarah Watts
- E. Treasurer of Student Activity Account – Jamie Lord
- F. Claims Auditor – Tricia Brassard

Motion: Seconded: Yes: No: Abstain:
 (Accept Reject Table)

IX Approved 2019-2020 Designations

- A. Official Depository for District Funds – National Bank & Trust Co. (NBT)
- B. Official District Newspaper – Press Republican
- C. Mileage Reimbursement Rate – as per contracts
- D. Impartial Hearing Officers for the District – Rotational list as provided by the State Education Department

Motion: Seconded: Yes: No: Abstain:
 (Accept Reject Table)

X. Approve 2019-2020 Authorizations

- A. Certify Payroll – Brian Tousignant, James Knight
- B. School Purchasing Agent – James Knight
- C. Conferences, Conventions and Workshops for District Employees – James Knight
- D. Establish Petty Cash Funds, \$100 Elementary School, \$100 High School – Sarah Watts
- E. District Check Signers – Sarah Watts and James Knight
- F. Student Activity Account Check Signers – Jamie Lord, Pamela Ross, and Michael Loughman
- G. Budget Transfers – Not to exceed \$2,000 – James Knight
- H. Approve participation in the cooperative purchasing program at St. Lawrence-Lewis BOCES for the 2019-2020 school year.

Motion: (Accept Reject Table) Seconded: Yes: No: Abstain:

XI. Approve appointments to the Committee on Special Education for the 2019-2020 School Year.

Name	Position
Cindy Hoff	Chairperson
Michael Loughman	Chairperson (Alternate)
Debbie Zukowski	Parent Representative

Motion: (Accept Reject Table) Seconded: Yes: No: Abstain:

XII. Approve Appointments to the Committee on Preschool Special Education for the 2019-2020 School Year.

Name	Position
Cindy Hoff	Chairperson
Michael Loughman	Chairperson (Alternate)
Debbie Zukowski	Parent Representative

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

XIII. Approve the following substitute rates as follows for the 2019-2020 school year:

Substitute Teachers	\$90.00/day
Substitute On-Call Bus Drivers	\$30.00/run
Substitute Nurses	\$17.50/hour
Substitute Custodial	\$11.80/hour
Substitute Food Service	\$11.80/hour
Substitute Aides	\$11.80/hour
Substitute Monitors	\$11.80/hour
Part-Time Aides	\$11.80/hour

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

XIV. Executive Session

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

Time In: _____

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

Time Out: _____

XV. Return to Regular Session

XVI. Approval of Minutes from Previous Meeting

- June 17, 2019 – Regular Board of Education Meeting
- June 24, 2019 – Special Board of Education Meeting

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

XVII. Superintendent's Report

- Board of Education Contact Information and Meeting Dates

XVIII. Financial

A. Accept Schedules of Expenditures (Warrants)

B. Accept Budget Status Report and Treasurer’s Report

Motion: Seconded: Yes: No: Abstain:

(Accept Reject Table)

C. Approve Fiscal Budget Transfers for 2018-2019.

Motion: Seconded: Yes: No: Abstain:

(Accept Reject Table)

XIX. Reports to School Board

A. Accept CSE Recommendations

Motion: Seconded: Yes: No: Abstain:

(Accept Reject Table)

- B. Food Service Report
- C. Student Association Reports and Bank Reconciliation Reports
- D. Custodial-Maintenance Report
- E. CSEA
- F. NATA
- G. Administrators

XX. Public Comment

XXI. Old Business

Approve the following coaching appointments.

Employee	Position	Department	Effective Date	Pay Rate	Comments
A. McKenzie Fountain	Girls Junior Varsity Volleyball Coach	Athletics	July 9, 2019	Appendix E NATA Contract	

Employee	Position	Department	Effective Date	Pay Rate	Comments
A. Leslie LaBarge	Girls Varsity Soccer Coach	Athletics	July 9, 2019	Appendix E NATA Contract	

Motion: Seconded: Yes: No: Abstain:
 (Accept Reject Table)

XXII. New Business

A. Next Board of Education Meeting, Monday, August 19, 2019

XXIII. Personnel – Appointments, Resignation

Employee	Position	Department	Effective Date	Pay Rate	Comments
A. Leslie LaBarge	Freshman Class Advisor	Extra-Curricular	September 1, 2019	Per NATA Contract	
B. Colleen Anstett	Freshman Class Advisor	Extra-Curricular	September 1, 2019	Per NATA Contract	
C. Elaine Fortin	Sub Teacher	District	September 5, 2019	\$90/day	
D. Elaine Fortin	TOC Student/Teacher Aide	District	September 5, 2019		
E. Jennifer LaBombard	Substitute Teacher	District	September 5, 2019	\$90/day	

Motion: Seconded: Yes: No: Abstain:
 (Accept Reject Table)

F. Approve the Resolution of Employment between Superintendent James Knight and the Board of Education. (See attached).

Motion: Seconded: Yes: No: Abstain:
 (Accept Reject Table)

G. Approve the Adult Education Sponsorship Agreement with CV-Tech.

Motion: Seconded: Yes: No: Abstain:
 (Accept Reject Table)

XXIV. Public Comment

XXV. Executive Session (if necessary)

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

Time In: _____

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

Time Out: _____

XXVI. Adjournment

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

Time Out: _____