

**BOARD OF EDUCATION
NORTHERN ADIRONDACK CENTRAL SCHOOL**

JULY 9, 2018

Reorganizational Meeting and Regular Session

6:00 PM

AGENDA

REVISED

- I. Call to Order by District Clerk
- II. Pledge of Allegiance
- III. Roll Call

Paul Gilmore
 Mark DeCoste
 Steve Bartlemus
 Mike LaBombard

Walter Trombley
 Phalon Miner
 Shirley Durnin

Time In: _____

- IV. Administration of Oath of Office to New Board Member

- V. Elections

- A. Election of President

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

- B. Election of Vice-President

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

MOTIONS TO ENTER INTO EXECUTIVE SESSION

1. A MATTER WHICH WILL IMPERIL THE PUBLIC SAFETY IF DISCLOSED.
2. A MATTER WHICH MAY DISCLOSE THE IDENTITY OF A LAW ENFORCEMENT AGENT OR INFORMER.
3. A MATTER OF INFORMATION RELATING TO A CURRENT OR FUTURE INVESTIGATION OR PROSECUTION OF A CRIMINAL OFFENSE WHICH WOULD IMPERIL EFFECTIVE LAW ENFORCEMENT IF DISCLOSED.
4. A MATTER OF DISCUSSION REGARDING PROPOSED, PENDING, OR CURRENT LITIGATION.
5. A MATTER OF COLLECTIVE NEGOTIATIONS PURSUANT TO ARTICLE 14 OF CIVIL SERVICE LAW (THE TAYLOR LAW).
6. A MATTER OF THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION.
7. A MATTER OF THE PREPARATION, GRADING OR ADMINISTRATION OF EXAMINATIONS.
8. A MATTER OF THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY THE SCHOOL DISTRICT IF SUCH DISCUSSION PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF.
9. A MATTER RELATED TO A SPECIFIC STUDENT OF THE DISTRICT.

VI. Approve 2018-2019 Appointments of District Officers

Position	Employee	Pay Rate
A. District Treasurer	Sarah Watts	Per Contract
B. District Clerk	Helen Yelle	\$4280.81
C. Pro Tem District Clerk	Sandy Dominic	\$25.00/hr.
D. Claims Auditor	Tricia Brassard	\$17.50/hr.
E. Purchasing Agent	Laura J. Marlow	N/A
F. Tax Collector	Darla Bilow	\$5,472.11
G. Chief Information Officer	Helen Yelle	\$534.32

Motion: Seconded: Yes: No: Abstain:
 (Accept Reject Table)

VII. Approve 2018-2019 Appointments of Other Positions

Position	Employee
A. School Physician/Director of School Health Services	Dr. Jonathan Beach, DO
B. Treasurer of Student Activity	Jamie Lord
C. Faculty Auditor of Student Activity Accounts	Robin Pedriani
D. Title IX Coordinator	Pamela Ross
E. 504 Compliance Officer	Cindy Hoff
F. School Attorney	Harris Beach, Attorneys At Law
G. Insurance Consultant	Eastern Insuring, LLC DBA LaBarge Agency
H. Records Access Officer	Brian Tousignant
I. Record Management Officer	Brian Tousignant
J. Homeless Liaison	Cindy Hoff
K. DASA Coordinators	Pamela Ross, Christine Brudvig
L. External Auditor	Boulrice and Wood CPA's P.C.

Position	Employee
M. Title I Coordinator	Lisa Silver
N. Lead Evaluator	Pam Ross
O. Lead Evaluator	Michael Loughman
P. Lead Evaluator	Lisa Silver
Q. Lead Evaluator	Laura Marlow

Motion: Seconded: Yes: No: Abstain:
 (Accept Reject Table)

VIII. Approve 2018-2019 Bonding of Personnel

- A. District Clerk – Helen Yelle
- B. Pro Temp District Clerk – Sandy Dominic
- B. Payroll Clerk – Kyle Patnode
- C. Tax Collector – Darla Bilow
- D. District Treasurer – Sarah Watts
- E. Treasurer of Student Activity Account – Jamie Lord
- F. Claims Auditor – Tricia Brassard

Motion: Seconded: Yes: No: Abstain:
 (Accept Reject Table)

IX. Approved 2018-2019 Designations

- A. Official Depository for District Funds – National Bank & Trust Co. (NBT)
- B. Official District Newspaper – Press Republican
- C. Mileage Reimbursement Rate – as per contracts
- D. Impartial Hearing Officers for the District – Rotational list as provided by the State Education Department

Motion: Seconded: Yes: No: Abstain:
 (Accept Reject Table)

X. Approve 2018-2019 Authorizations

- A. Certify Payroll – Brian Tousignant, Laura J. Marlow
- B. School Purchasing Agent – Laura J. Marlow
- C. Conferences, Conventions and Workshops for District Employees – Laura J. Marlow

- D. Establish Petty Cash Funds, \$100 Elementary School, \$100 High School – Brian Tousignant
- E. District Check Signers – Sarah Watts and Laura J. Marlow
- F. Student Activity Account Check Signers – Jamie Lord, Pamela Ross, and Michael Loughman
- G. Budget Transfers – Not to exceed \$2,000 – Laura J. Marlow
- H. Approve participation in the cooperative purchasing program at St. Lawrence-Lewis BOCES for the 2018-2019 school year.

Motion: Seconded: Yes: No: Abstain:
 (Accept Reject Table)

XI. Approve appointments to the Committee on Special Education for the 2018-2019 School Year.

Name	Position
Cindy Hoff	Chairperson
Michael Loughman	Chairperson (Alternate)
Debbie Zukowski	Parent Representative

Motion: Seconded: Yes: No: Abstain:
 (Accept Reject Table)

XII. Approve Appointments to the Committee on Preschool Special Education for the 2018-2019 School Year.

Name	Position
Cindy Hoff	Chairperson
Michael Loughman	Chairperson (Alternate)
Debbie Zukowski	Parent Representative

Motion: Seconded: Yes: No: Abstain:
 (Accept Reject Table)

XIII. Approve the following substitute rates as follows for the 2018-2019 school year:

Substitute Teachers	\$90.00/day
Substitute On-Call Bus Drivers	\$30.00/run
Substitute Nurses	\$17.50/hour
Substitute Custodial	\$11.20/hour
Substitute Food Service	\$11.20/hour
Substitute Aides	\$11.20/hour
Substitute Monitors	\$11.20/hour
Part-Time Aides	\$11.20/hour

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

XIV. Executive Session

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

Time In: _____

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

Time Out: _____

XV. Return to Regular Session

XVI. Approval of Minutes from Previous Meeting

- June 18, 2018 – Regular Board of Education Meeting

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

XVII. Superintendent's Report

- Board of Education Contact Information and Meeting Dates
- June 2018 Regents Results

XVIII. Financial

A. Accept Schedules of Expenditures (Warrants)

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

B. Accept Budget Status Report and Treasurer's Report

Motion: Seconded: Yes: No: Abstain:

(Accept Reject Table)

C. Approve Fiscal Budget Transfers for 2017-2018. (See attached).

Motion: Seconded: Yes: No: Abstain:

(Accept Reject Table)

XIX. Reports to School Board

A. Accept CSE Recommendations

Motion: Seconded: Yes: No: Abstain:

(Accept Reject Table)

- B. Food Service Report
- C. Custodial-Maintenance Report
- D. CSEA
- E. NATA

XX. Public Comment

XXI. Old Business

Approve the following coaching appointments.

Employee	Position	Department	Effective Date	Pay Rate	Comments
A. Samantha Lavigne	Girls Modified Soccer Coach	Athletics	June 19, 2018	Appendix E NATA Contract	
B. Leslie LaBarge C. Kelley Gilmore	Girls Varsity Soccer Coach	Athletics	June 19, 2018	Appendix E NATA Contract	
D. Dean Lashway	Boys Modified Soccer Coach	Athletics	June 19, 2018	Appendix E NATA Contract	
E. Clarence LaBarge	Boys Junior Varsity Soccer Coach	Athletics	June 19, 2018	Appendix E NATA Contract	

Employee	Position	Department	Effective Date	Pay Rate	Comments
F. Damien Nevader	Boys Varsity Soccer Coach	Athletics	June 19, 2018	Appendix E NATA Contract	
G. Mary Sexton	Girls Modified Volleyball Coach	Athletics	June 19, 2018	Appendix E NATA Contract	
H. Elizabeth Brown	Girls Junior Varsity Volleyball Coach	Athletics	June 19, 2018	Appendix E NATA Contract	
I. Abby Brown	Volunteer to Girls Junior Varsity Volleyball	Athletics	June 19, 2018	Unpaid	Volunteer
J. Katrina Castine	Girls Varsity Volleyball Coach	Athletics	June 19, 2018	Appendix E NATA Contract	

Motion: Seconded: Yes: No: Abstain:

(Accept Reject Table)

XXII. New Business

A. Next Board of Education Meeting, Monday, August 20, 2018

XXIII. Personnel – Appointments, Resignation

Employee	Position	Department	Effective Date	Pay Rate	Comments
A. Madonna Gardner	Freshman Class Advisor	Extra-Curricular	September 1, 2018	Per NATA Contract	
B. Sandy Trombley	Freshman Class Advisor	Extra-Curricular	September 1, 2018	Per NATA Contract	
C. Lee Ann Trombley	School Nurse	District	August 13, 2018	Per CSEA Contract Step 1	
D. Katrina Castine	Home & Careers Teacher	MS/HS	July 9, 2018	N/A	Resignation
E. Kristie Gregory	Girls Varsity Volleyball	Athletics	July 10, 2018	Appendix E NATA Contract	

Motion: Seconded: Yes: No: Abstain:

(Accept Reject Table)

F. Upon the recommendation of the Superintendent, Penny Pombrio who is initially certified in Technology Education (7-12) is hereby appointed to the position of Technology (7-12) area for a probationary period commencing on September 1, 2018 and anticipated to end on September 1, 2022. Penny Pombrio's initial certification expires on January 31, 2022. Salary for the 2018-2019 school year is Step 4, BA of the NATA contract.

