

**Northern Adirondack Central School District  
Ellenburg, NY  
Minutes of the Reorganizational and Regular Meeting of the Board of  
Education  
July 10, 2017 – 6:00 PM – District office Conference Room**

MEMBERS PRESENT:

Paul Gilmore  
Mark DeCoste  
Michael LaBombard  
Walter Trombley  
Phalon Miner  
Shirley Durnin

ABSENT EXCUSED:       Jon Rebideau

The Clerk called the meeting to order at 5:59 PM and led the Pledge of Allegiance.

The Clerk called the Roll. Six Board of Education members were present for this evening's meeting.

The Clerk opened the nominations for President of the Board of Education for the 2017-2018 school year. Paul Gilmore was nominated. By a unanimous vote Mr. Gilmore was elected President of the NACS Board of Education for the 2016-17 school year.

The Clerk opened the nominations for Vice-President of the Board of Education for the 2017-2018 school year. Mark DeCoste was nominated. By a unanimous vote Mark DeCoste was elected Vice-President of the NACS Board for the 2017-2018 school year.

A motion was made by Mr. Miner, seconded by Ms. Durnin, and passed unanimously to approve the appointments of District Officers.

Position	Employee	Pay Rate
A. District Treasurer	Sarah Watts	Per Contract
B. District Clerk	Helen Yelle	\$4,136.05
C. Internal Claims Auditor	Jamie Lord	\$17.50/hr.
D. Purchasing Agent	Laura J. Marlow	N/A
E. Tax Collector	Darla Bilow	\$5,287.06
F. Chief Information Officer	Helen Yelle	\$516.25

All Board Members present voted yes - motion carried.

A motion was made by Mr. DeCoste seconded by Mr. LaBombard, and passed unanimously to approve appointments of other positions.

Position	Employee
A. School Physician/Director of School Health Services	Dr. Jonathan Beach, DO
B. Treasurer of Student Activity	Jamie Lord
C. Faculty Auditor of Student Activity Accounts	Robin Pedriani
D. Title IX Coordinator	Pamela Ross
E. 504 Compliance Officer	Cindy Hoff
F. School Attorney	Harris Beach, Attorneys At Law
G. Insurance Consultant	LaBarge Agency, Inc.
H. Records Access Officer	Brian Tousignant
I. Record Management Officer	Brian Tousignant
J. Homeless Liaison	Cindy Hoff
K. DASA Coordinators	Pamela Ross, Christine Brudvig
L. External Auditor	Boulrice and Wood CPA's P.C.
M. Title I Coordinator	Lisa Silver

All Board Members present voted yes - motion carried.

A motion was made by Mr. Trombley, seconded by Ms. Durnin, and passed unanimously to approve bonding of personnel.

- A. District Clerk – Helen Yelle
- B. Payroll Clerk – Kyle Patnode
- C. Tax Collector – Darla Bilow
- D. District Treasurer – Sarah Watts
- E. Treasurer of Student Activity Account – Jamie Lord
- F. Internal Claims Auditor – Jamie Lord

All Board Members present voted yes - motion carried.

A motion was made by Mr. DeCoste seconded by Mr. Miner, and passed unanimously to approve the following designations:

- A. Official Depository for District Funds – National Bank & Trust Co. (NBT)
- B. Official District Newspaper – Press Republican
- C. Mileage Reimbursement Rate – as per contracts
- D. Impartial Hearing Officers for the District – Rotational list as provided by the State Education Department

All Board Members present voted yes - motion carried.

A motion was made by Mr. LaBombard, seconded by Mr. Trombley, and passed to approve the following authorizations:

- A. Certify Payroll – Brian Tousignant, Laura J. Marlow
- B. School Purchasing Agent – Laura J. Marlow
- C. Conferences, Conventions and Workshops for District Employees – Laura J. Marlow
- D. Establish Petty Cash Funds, \$100 Elementary School, and \$100 High School– Brian Tousignant
- E. District Check Signers – Sarah Watts and Laura J. Marlow
- F. Student Activity Account Check Signers – Jamie Lord, Pamela Ross, and Michael Loughman
- G. Budget Transfers – Not to exceed \$2,000 – Laura J. Marlow
- H. Approve participation in the cooperative purchasing program at St. Lawrence-Lewis BOCES for the 2016-2017 school year.

All Board Members present voted yes - motion carried.

A motion was made by Mr. DeCoste, seconded by Mr. LaBombard, and passed unanimously to approve appointments to the Committee on Special Education for the 2017-2018 school year.

Name	Position
Cindy Hoff	Chairperson
Michael Loughman	Chairperson (Alternate)

All Board Members present voted yes - motion carried.

A motion was made by Mr. Trombley, seconded by Ms. Durnin, and passed unanimously to approve appointments to the Committee on Preschool Special Education for the 2017-2018 school year.

Name	Position
Cindy Hoff	Chairperson
Michael Loughman	Chairperson (Alternate)
Barbara Parsons	Parent Representative

All Board Members present voted yes - motion carried.

A motion was made by Mr. Miner, seconded by Mr. DeCoste, to approve the following substitute rates as follows for the 2017-2018 school year:

Substitute Teachers	\$90.00/day
Substitute On-Call Bus Drivers	\$30.00/run
Substitute Nurses	\$17.50/hour
Substitute Custodial	\$10.50/hour
Substitute Food Service	\$10.50/hour
Substitute Aides	\$10.50/hour
Substitute Monitors	\$10.50/hour
Part-Time Aides	\$10.50/hour

All Board Members present voted yes - motion carried.

A motion was made by Mr. Miner, seconded by Mr. DeCoste and passed unanimously to go into Executive Session, at 6:05 PM to discuss a matter of collective negotiations pursuant to article 14 of the civil service law (THE TAYLOR LAW).

All Board Members present voted yes – motion carried.

A motion was made by Mr. Miner, seconded by Mr. LaBombard, and passed unanimously to come out of Executive Session, at 6:55 PM and to resume the regular meeting in the District Office Conference Room.

All Board Members present voted yes – motion carried.

A motion was made by Mr. Trombley, seconded by Mr. Miner, to accept the meeting minutes from the previous meeting:

- June 19, 2017 Regular Monthly Meeting

All Board Members present voted yes – motion carried.

Mrs. Marlow presented each Board Member with a copy of the CV-Tech class of 2017 handout. The handout gave information about the 2017 Graduates and their academic and college success.

A motion was made by Mr. LaBombard and seconded by Mr. Trombley to accept the Schedules of Expenditures (Warrants) as presented.

All Board Members present voted yes – motion carried.

A motion was made by Mr. DeCoste, and seconded by Mr. Miner to accept the Treasurer's Report and Budget Status Report.

All Board Members present voted yes – motion carried.

A motion was made by Mr. LaBombard, seconded by Mr. Trombley to approve the Fiscal Budget Transfers for 2016-2017.

All Board Members present voted yes – motion carried.

A motion was made by Mr. LaBombard seconded by Ms. Durnin, to accept the CSE recommendations.

All Board Members present voted yes – motion carried.

There were no updates to the Food Service Report.

There were no updates to the Custodial-Maintenance Report

There were no updates to the Student Association Reports and Bank Reconciliation Reports

There were no updates from the CSEA.

There were no updates from the NATA.

The Board opened the meeting for public comment. New CSEA President, Maureen McNeil gave her introduction to the Board Members.

A motion was made by Mr. DeCoste and seconded by Mr. LaBombard to approve the 2017-2018 Smart Schools Investment Plans A and B.

All Board Members present voted yes – motion carried.

A motion was made by Ms. Durnin, seconded by Mr. DeCoste, to approve the following Personnel appointments:

<b>Employee</b>	<b>Position</b>	<b>Department</b>	<b>Effective Date</b>	<b>Pay Rate</b>	<b>Comments</b>
A. Samantha Lavigne	Girls Modified Soccer Coach	Athletics	June 20, 2017	\$2287	
B. Kelley Gilmore	Girls Varsity Soccer Coach	Athletics	June 20, 2017	\$3876	
C. Emily Lashway	Assistant Varsity Soccer Coach	Athletics	June 20, 2017	Unpaid	
D. Dean Lashway	Boys Modified Soccer Coach	Athletics	June 20, 2017	\$2287	
E. Clarence Labarge	Boys Junior Varsity Soccer Coach	Athletics	June 20, 2017	\$3057	
F. Damien Nevader	Boys Varsity Soccer Coach	Athletics	June 20, 2017	\$3876	
G. Mackenzie Fountain	Girls Modified Volleyball Coach	Athletics	June 20, 2017	\$2287	
H. Liz Brown	Girls Junior Varsity Volleyball Coaches	Athletics	June 20, 2017	\$3057	
I. Katrina Castine	Girls Varsity Volleyball Coach	Athletics	June 20, 2017	\$3875	

A motion was made by Mr. Miner, seconded by Mr. LaBombard to move the August 21<sup>st</sup> Board of Education Meeting to August 14, 2017.

All Board Members present voted yes – motion carried

A motion was made by Mr. Trombley, seconded by Mr. Miner to approve the following revised policies:

- Policy 1741 – Homeschooled Students
- Policy 5151 – Homeless Children
- Policy 5420 – Student Health Services
- Policy 5500 – Student Records

All Board Members present voted yes – motion carried

A motion was made by Mr. Miner, seconded by Ms. Durnin, to approve the following Personnel appointments, Leave of Absence, Retirement and Resignation (A-D) and (F-L). (E) was tabled and will be reposted for the District.

Employee	Position	Department	Effective Date	Pay Rate	Comments
A. Krista Ringer	Freshman Class Advisor	Extra-Curricular	August 30, 2017	\$1888	
B. Tiana Marrero	Freshman Class Advisor	Extra-Curricular	August 30, 2017	\$1888	
C. Larry Belair	Building Maintenance Mechanic	Buildings & Grounds	July 1, 2017	Per CSEA Contract	Promotional Appointment
D. Dennis LaBarge	Athletic Director	Athletics	July 11, 2017	\$10,000 Stipend	
E. Laurie Hogan	FT Teacher/Student Aide	District	August 30, 2017	Per CSEA Contract Step 1	
F. Shawntel Cook	FT Teacher/Student Aide	District	August 30, 2017	Per CSEA Contract Step 1	
G. Shantel Manor	FT Teacher/Student Aide	District	August 30, 2017	Per CSEA Contract Step 1	
H. Pam Griffin	FT Teacher/Student Aide	District	August 30, 2017	Per CSEA Contract Step 1	

<b>Employee</b>	<b>Position</b>	<b>Department</b>	<b>Effective Date</b>	<b>Pay Rate</b>	<b>Comments</b>
I. Nicole Gilmore	TOC Student/Teacher Aide	District	August 30, 2017	\$10.50/hr.	
J. Julie Filion	FT Teacher/Student Aide	District	July 11, 2017	N/A	Resignation
K. Julie Filion	10 Month Typist	District	July 12, 2017	Per CSEA Contract Step 1	26 Week Civil Service Probationary Period
L. Jolie Sargeant	TOC Teacher/Student Aide	District	August 30, 2017	\$10.50/hr.	Pending fingerprint clearance

The Board opened the meeting for public comment. There were no comments.

The Board President stated that a second Executive Session was not necessary.

A motion was made by Mr. DeCoste, seconded by Ms. Durnin, and passed unanimously to adjourn the meeting at 7:05 PM.

All Board Members present voted yes – motion carried.

Helen Yelle, District Clerk  
 N.A.C.S. Board of Education