

DATE: July 02, 2013  
KIND OF MEETING: Reorganizational Meeting and Regular Session  
PLACE: District Office Conference Room  
MEMBERS PRESENT:

Jon Rebideau  
Paul Gilmore  
Richard Harriman Sr.  
Mark Decoste  
Ronald Tomo  
Shirley Durnin

ABSENT: Sarah Lawrence

The Clerk called the meeting to order at 5:50 PM and led the Pledge of Allegiance.

The Clerk called the Roll. Six Board of Education members were present for this evening's meeting.

The Clerk administered the Oaths of Office to our new Board members, Jon Rebideau and Shirley Durnin.

The Clerk opened the nominations for President of the Board of Education for the 2013-2014 school year. Paul Gilmore and Ron Tomo were nominated. By a majority vote of 4 to 2, Mr. Gilmore was elected President of the NACS Board of Education for the 2013-14 school year.

The Clerk opened the nominations for Vice-President of the Board of Education for the 2013-2014 school year. Ron Tomo and Mark DeCoste were nominated. By a majority vote of 4 to 2, Mark DeCoste was elected Vice-President of the NACS Board for the 2013-2014 school year.

A motion was made by Mr. Harriman Sr., seconded by Mr. DeCoste, and passed unanimously to approve the appointments of District Officers.

Position	Employee	Pay Rate
A. District Treasurer	Sarah Watts	Per Contract
B. District Clerk	Helen Yelle	\$3,657.06
C. Internal Claims Auditor	Jamie Lord	\$15/hr.
D. Purchasing Agent	Laura J. Marlow	N/A
E. Tax Collector	Darla Bilow	\$4,959.41

All Board Members present voted yes - motion carried.

A motion was made by Mr. DeCoste, seconded by Mr. Tomo, and passed unanimously to approve appointments of other positions A through L.

Position	Employee
A. School Physician/Director of School Health Services	Dr. Jonathan Beach, DO
B. Treasurer of Student Activity	Jamie Lord
C. Faculty Auditor of Student Activity Accounts	Brian Tousignant
D. Title IX Coordinator	Pamela Ross
E. 504 Compliance Officer	Cindy Hoff
F. School Attorney	Harris Beach, Attorneys At Law
G. Attendance Officer	Kim Barnes
H. Insurance Consultant	LaBarge Agency, Inc.
I. Records Access Officer	Brian Tousignant
J. Record Management Officer	Brian Tousignant
K. Homeless Liaison	Rebecca Trombley
L. DASA Coordinators	Pam Ross, Christine Brudvig

All Board Members present voted yes - motion carried.

A motion was made by Mr. DeCoste, seconded by Mr. Harriman Sr., and passed unanimously to approve bonding of personnel.

- A. District Clerk – Helen Yelle
- B. Payroll Clerk – Meaghan Rabideau
- C. Tax Collector – Darla Bilow

- D. District Treasurer – Sarah Watts
- E. Treasurer of Student Activity Account – Jamie Lord
- F. Internal Claims Auditor – Jamie Lord

All Board Members present voted yes - motion carried.

A motion was made by Mr. Harriman Sr., seconded by Ms. Durnin, and passed unanimously to approve the following designations:

- A. Official Depository for District Funds – National Bank & Trust Co. (NBT)
- B. Official District Newspaper – Press Republican
- C. Mileage Reimbursement Rate – as per contracts
- D. Impartial Hearing Officers for the District – Rotational list as provided by the State Education Department

All Board Members present voted yes - motion carried.

A motion was made by Mr. Harriman Sr., seconded by Mr. Tomo, and passed to approve the following authorizations:

- A. Certify Payroll – Brian Tousignant, Laura J. Marlow
- B. School Purchasing Agent – Laura J. Marlow
- C. Conferences, Conventions and Workshops for District Employees – Laura J. Marlow
- D. Establish Petty Cash Funds, \$100 Elementary School, and \$100 High School– Brian Tousignant
- E. District Check Signers – Sarah Watts and Laura J. Marlow
- F. Student Activity Account Check Signers – Jamie Lord, Pamela Ross, and Michael Loughman
- G. Budget Transfers – Not to exceed \$2,000 – Laura J. Marlow
- H. Approve participation in the cooperative purchasing program at St. Lawrence-Lewis BOCES for the 2013-2014 school year.

All Board Members present voted yes - motion carried.

A motion was made by Mr. Harriman Sr., seconded by Ms. Durnin, and passed unanimously to approve appointments to the Committee on Special Education for the 2013-2014 school year.

Name	Position
Cindy Hoff	Chairperson
Michael Loughman	Chairperson (Alternate)
Erin LaClair	Parent Representative

All Board Members present voted yes - motion carried.

A motion was made by Mr. DeCoste, seconded by Mr. Harriman Sr. to approve the following substitute rates as follows for the 2013-2014 school year:

Substitute Teachers	\$80.00/day
Substitute On-Call Bus Drivers	\$25.00/run
Substitute Nurses	\$12.00/hour
Substitute Custodial	\$8.25/hour
Substitute Food Service	\$8.25/hour
Substitute Aides	\$8.25/hour
Substitute Monitors	\$8.25/hour

All Board Members present voted yes - motion carried.

A motion was made by Ms. Durnin, seconded by Mr. DeCoste and passed unanimously to go into Executive Session, at 6:03 PM to discuss Personnel Issues, Contract negotiations and legal matters.

All Board Members present voted yes – motion carried.

A motion was made by Mr. Harriman Sr., seconded by Mr. Tomo, and passed unanimously to come out of Executive Session, at 6:45 PM and to resume the regular meeting in the District Office Conference Room.

All Board Members present voted yes – motion carried.

A motion was made by Mr. DeCoste, seconded by Mr. Harriman Sr., and passed unanimously to accept the meeting minutes from the previous meeting:

- June 17, 2013 Regular Monthly Meeting

All Board Members present voted yes – motion carried.

Mrs. Marlow gave an update on the EXCEL project. We are still continuing with the punch list items and plan to have these completed by the end of summer. We are planning on a tour in August and a ribbon cutting ceremony in the Fall.

A motion was made by Mr. Harriman Sr., seconded by Ms. Durnin and passed unanimously to accept the Schedules of Expenditures (Warrants) as presented.

A motion was made by Mr. DeCoste, seconded by Mr. Rebideau, and passed unanimously to accept the Food Service Report as presented.

All Board Members present voted yes – motion carried.

A motion was made by Mr. Harriman Sr., seconded by Mr. Tomo, and passed unanimously to accept the CSE recommendations.

All Board Members present voted yes – motion carried.

There was no monthly Custodial/Maintenance Report.

The Board opened the meeting for public comment. There were no public comments.

The next Board of Education Meeting will be on Monday, August 19, 2013. The Executive Session will begin at 6:00 PM in the Board Room followed by a public session at 7:00.

A motion was made by Mr. DeCoste, seconded by Ms. Durnin, and passed to award the bid for trash removal and recycling services to Casella Waste Management Services for the 2013-2014 school year as follows:

Base monthly trash removal - \$865

(ES; MS/HS; Bus Garage)

Base monthly Recycling – Container Rental - \$65

(District Wide)

Per Pickup – Recycling – Container Emptying - \$185 + per ton fee

(District Wide)

All Board Members present voted yes – motion carried.

A motion was made by Mr. DeCoste, seconded by Mr. Harriman Sr., and passed unanimously to accept the following Personnel appointments and resignations:

Employee	Position	Department	Effective Date	Pay Rate	Comments
A. Justin Gardner	Freshman Class Advisor	Extra- Curricular	September 1, 2013	\$1688	
B. Heidi Danis	Freshman Class Advisor	Extra- Curricular	September 1, 2013	\$1688	
C. James Lawton	Superintendent of Buildings & Grounds	Buildings & Grounds	August 1, 2013	N/A	Resignation
D. Joe Marcil	Part – Time French Teacher	MS/HS	June 28, 2013	N/A	Resignation
E. Adam Trombley	Building Maintenance Mechanic	Buildings & Grounds	July 22, 2013	\$30,805.00	

The Board opened the meeting for public comment. A question was asked on where the \$600,000 we will receive from the wind mill farms were going to be used. It was explained that this money had already been allocated for use in our 2013-2014 school budget.

The Board President stated that a second Executive Session was not necessary.

A motion was made by Mr. DeCoste., seconded by Mr. Harriman Sr., and passed unanimously to adjourn the meeting at 6:45 PM.

All Board Members present voted yes – motion carried.

Helen Yelle, District Clerk  
 N.A.C.S. Board of Education