

**Northern Adirondack Central School District
Ellenburg, NY
Minutes of the Reorganizational and Regular Meeting of the Board of
Education
July 9, 2018 – 6:00 PM – District office Conference Room**

MEMBERS PRESENT:

Mark DeCoste
Michael LaBombard
Walter Trombley
Phalon Miner
Shirley Durnin
Steven Bartlemus

ABSENT EXCUSED: Paul Gilmore

The Clerk called the meeting to order at 5:59 PM and led the Pledge of Allegiance.

The Clerk called the Roll. Six Board of Education members were present for this evening's meeting.

The Clerk opened the nominations for President of the Board of Education for the 2018-2019 school year. Paul Gilmore was nominated. By a unanimous vote Mr. Gilmore was elected President of the NACS Board of Education for the 2018-19 school year.

The Clerk opened the nominations for Vice-President of the Board of Education for the 2018-2019 school year. Mark DeCoste was nominated. By a unanimous vote Mark DeCoste was elected Vice-President of the NACS Board for the 2018-2019 school year.

A motion was made by Mr. Miner, seconded by Mr. LaBombard, and passed unanimously to approve the 2018-2019 appointments of District Officers.

Position	Employee	Pay Rate
A. District Treasurer	Sarah Watts	Per Contract
B. District Clerk	Helen Yelle	\$4280.81
C. Pro Tem District Clerk	Sandy Dominic	\$25.00/hr.
D. Claims Auditor	Tricia Brassard	\$17.50/hr.
E. Purchasing Agent	Laura J. Marlow	N/A
F. Tax Collector	Darla Bilow	\$5,472.11
G. Chief Information Officer	Helen Yelle	\$534.32

All Board Members present voted yes - motion carried.

A motion was made by Mr. LaBombard seconded by Mr. Trombley, and passed unanimously to approve appointments of other positions.

Position	Employee
A. School Physician/Director of School Health Services	Dr. Jonathan Beach, DO
B. Treasurer of Student Activity	Jamie Lord
C. Faculty Auditor of Student Activity Accounts	Robin Pedriani
D. Title IX Coordinator	Pamela Ross
E. 504 Compliance Officer	Cindy Hoff
F. School Attorney	Harris Beach, Attorneys At Law
G. Insurance Consultant	Eastern Insuring, LLC DBA LaBarge Agency
H. Records Access Officer	Brian Tousignant
I. Record Management Officer	Brian Tousignant
J. Homeless Liaison	Cindy Hoff
K. DASA Coordinators	Pamela Ross, Christine Brudvig
L. External Auditor	Boulrice and Wood CPA's P.C.
M. Title I Coordinator	Lisa Silver
N. Lead Evaluator	Pam Ross
O. Lead Evaluator	Michael Loughman
P. Lead Evaluator	Lisa Silver
Q. Lead Evaluator	Laura Marlow

All Board Members present voted yes - motion carried.

A motion was made by Mr. Trombley, seconded by Ms. Durnin, and passed unanimously to approve 2018-2019 bonding of personnel.

- A. District Clerk – Helen Yelle
- B. Pro Temp District Clerk – Sandy Dominic
- B. Payroll Clerk – Kyle Patnode
- C. Tax Collector – Darla Bilow
- D. District Treasurer – Sarah Watts
- E. Treasurer of Student Activity Account – Jamie Lord
- F. Claims Auditor – Tricia Brassard

All Board Members present voted yes - motion carried.

A motion was made by Mr. LaBombard seconded by Ms. Durnin, and passed unanimously to approve the following 2018-2019 designations:

- A. Official Depository for District Funds – National Bank & Trust Co. (NBT)
- B. Official District Newspaper – Press Republican
- C. Mileage Reimbursement Rate – as per contracts
- D. Impartial Hearing Officers for the District – Rotational list as provided by the State Education Department

All Board Members present voted yes - motion carried.

A motion was made by Mr. Trombley, seconded by Ms. Durnin, and passed to approve the following 2018-2019 authorizations:

- A. Certify Payroll – Brian Tousignant, Laura J. Marlow
- B. School Purchasing Agent – Laura J. Marlow
- C. Conferences, Conventions and Workshops for District Employees – Laura J. Marlow
- D. Establish Petty Cash Funds, \$100 Elementary School, and \$100 High School– Brian Tousignant
- E. District Check Signers – Sarah Watts and Laura J. Marlow
- F. Student Activity Account Check Signers – Jamie Lord, Pamela Ross, and Michael Loughman
- G. Budget Transfers – Not to exceed \$2,000 – Laura J. Marlow
- H. Approve participation in the cooperative purchasing program at St. Lawrence-Lewis BOCES for the 2018-2019 school year.

All Board Members present voted yes - motion carried.

A motion was made by Mr. Miner, seconded by Mr. LaBombard, and passed unanimously to approve appointments to the Committee on Special Education for the 2018-2019 school year.

Name	Position
Cindy Hoff	Chairperson
Michael Loughman	Chairperson (Alternate)
Debbie Zukowski	Parent Representative

All Board Members present voted yes - motion carried.

A motion was made by Mr. Trombley, seconded by Mr. LaBombard, and passed unanimously to approve appointments to the Committee on Preschool Special Education for the 2018-2019 school year.

Name	Position
Cindy Hoff	Chairperson
Michael Loughman	Chairperson (Alternate)
Debbie Zukowski	Parent Representative

All Board Members present voted yes - motion carried.

A motion was made by Mr. Trombley, seconded by Ms. Durnin, to approve the following substitute rates as follows for the 2018-2019 school year:

Substitute Teachers	\$90.00/day
Substitute On-Call Bus Drivers	\$30.00/run
Substitute Nurses	\$17.50/hour
Substitute Custodial	\$11.20/hour
Substitute Food Service	\$11.20/hour
Substitute Aides	\$11.20/hour
Substitute Monitors	\$11.20/hour
Part-Time Aides	\$11.20/hour

All Board Members present voted yes - motion carried.

A motion was made by Mr. Miner, seconded by Mr. Trombley and passed unanimously to go into Executive Session, at 6:03 PM to discuss a matter of collective negotiations pursuant to article 14 of the civil service law (THE TAYLOR LAW).

All Board Members present voted yes – motion carried.

A motion was made by Ms. Durnin, seconded by Mr. Bartlemus, and passed unanimously to come out of Executive Session, at 6:25 PM and to resume the regular meeting in the District Office Conference Room.

All Board Members present voted yes – motion carried.

A motion was made by Mr. Trombley, seconded by Mr. LaBombard, to accept the meeting minutes from the previous meeting:

- June 18, 2018 Regular Monthly Meeting

All Board Members present voted yes – motion carried.

Mrs. Marlow presented each Board Member with a copy of the Board of Education Contact Information and meeting dates. Mrs. Marlow also gave an overview of our June 2018 regents results. We had a very good pass rate of 90 to 100%.

A motion was made by Mr. Trombley and seconded by Mr. Miner to accept the Schedules of Expenditures (Warrants) as presented.

All Board Members present voted yes – motion carried.

A motion was made by Mr. LaBombard, and seconded by Mr. Trombley to accept the Treasurer's Report and Budget Status Report.

All Board Members present voted yes – motion carried.

A motion was made by Mr. Trombley, seconded by Mr. LaBombard to approve the Fiscal Budget Transfers for 2017-2018.

All Board Members present voted yes – motion carried.

There were no updates to the Food Service Report.

There were no updates to the Custodial-Maintenance Report

There were no updates to the Student Association Reports and Bank Reconciliation Reports.

There were no updates from the CSEA.

There were no updates from the NATA.

The Board opened the meeting for public comment. There were no comments.

A motion was made by Mr. Trombley, seconded by Mr. Miner, to approve the following Coaching appointments: A & B and D thru I. No motions on C and J.

Employee	Position	Department	Effective Date	Pay Rate	Comments
A. Samantha Lavigne	Girls Modified Soccer Coach	Athletics	June 19, 2018	Appendix E NATA Contract	
B. Leslie LaBarge C. Kelley Gilmore	Girls Varsity Soccer Coach	Athletics	June 19, 2018	Appendix E NATA Contract	
D. Dean Lashway	Boys Modified Soccer Coach	Athletics	June 19, 2018	Appendix E NATA Contract	
E. Clarence LaBarge	Boys Junior Varsity Soccer Coach	Athletics	June 19, 2018	Appendix E NATA Contract	
F. Damien Nevader	Boys Varsity Soccer Coach	Athletics	June 19, 2018	Appendix E NATA Contract	
G. Mary Sexton	Girls Modified Volleyball Coach	Athletics	June 19, 2018	Appendix E NATA Contract	
H. Elizabeth Brown	Girls Junior Varsity Volleyball Coach	Athletics	June 19, 2018	Appendix E NATA Contract	
I. Abby Brown	Volunteer to Girls Junior Varsity Volleyball	Athletics	June 19, 2018	Unpaid	Volunteer
J. Katrina Castine	Girls Varsity Volleyball Coach	Athletics	June 19, 2018	Appendix E NATA Contract	

All Board Members present voted yes – motion carried

A motion was made by Mr. Trombley, seconded by Mr. LaBombard, to approve the following Personnel appointments and Resignation.

Employee	Position	Department	Effective Date	Pay Rate	Comments
A. Madonna Gardner	Freshman Class Advisor	Extra-Curricular	September 1, 2018	Per NATA Contract	
B. Sandy Trombley	Freshman Class Advisor	Extra-Curricular	September 1, 2018	Per NATA Contract	
C. Lee Ann Trombley	School Nurse	District	August 13, 2018	Per CSEA Contract Step 1	
D. Katrina Castine	Home & Careers Teacher	MS/HS	July 9, 2018	N/A	Resignation
E. Kristie Gregory	Girls Varsity Volleyball	Athletics	July 10, 2018	Appendix E NATA Contract	Resignation

A motion was made by Mr. Miner, seconded by Mr. Trombley that upon the recommendation of the Superintendent, Penny Pombrio who is initially certified in Technology Education (7-12) is hereby appointed to the position of Technology (7-12) area for a probationary period commencing on September 1, 2018 and anticipated to end on September 1, 2022. Penny Pombrio's initial certification expires on January 31, 2022. Salary for the 2018-2019 school year is Step 4, BA of the NATA contract.

All Board Members present voted yes – motion carried.

The Board opened the meeting for public comment. Board Member, Shirley Durnin commented on how nice our newly renovated High School Gym is. She was also very impressed with our Wall of Honor.

The Board President stated that a second Executive Session was not necessary.

A motion was made by Ms. Durnin, seconded by Mr. Miner, and passed unanimously to adjourn the meeting at 6:35 PM.

All Board Members present voted yes – motion carried.

Helen Yelle, District Clerk
 N.A.C.S. Board of Education