

**Northern Adirondack Central School District  
Ellenburg, NY  
Minutes of the Reorganizational and Regular Meeting of the Board of  
Education  
July 5, 2016 – 6:00 PM – District office Conference Room**

MEMBERS PRESENT:

Paul Gilmore  
Mark DeCoste  
Jon Rebideau  
Michael LaBombard  
Walter Trombley  
Phalon Miner

ABSENT EXCUSED: Sarah Lawrence

The Clerk called the meeting to order at 5:59 PM and led the Pledge of Allegiance.

The Clerk called the Roll. Six Board of Education members were present for this evening's meeting.

The Clerk administered the Oath of Office to our re-elected Board member, Paul Gilmore.

The Clerk opened the nominations for President of the Board of Education for the 2016-2017 school year. Paul Gilmore was nominated. By a unanimous vote Mr. Gilmore was elected President of the NACS Board of Education for the 2016-17 school year.

The Clerk opened the nominations for Vice-President of the Board of Education for the 2016-2017 school year. Mark DeCoste was nominated. By a unanimous vote Mark DeCoste was elected Vice-President of the NACS Board for the 2016-2017 school year.

A motion was made by Mr. Trombley, seconded by Mr. LaBombard, and passed unanimously to approve the appointments of District Officers.

Position	Employee	Pay Rate
A. District Treasurer	Sarah Watts	Per Contract
B. District Clerk	Helen Yelle	\$4,005.86
C. Internal Claims Auditor	Jamie Lord	\$15/hr.
D. Purchasing Agent	Laura J. Marlow	N/A
E. Tax Collector	Darla Bilow	\$5,120.59

All Board Members present voted yes - motion carried.

A motion was made by Mr. LaBombard, seconded by Mr. DeCoste, and passed unanimously to approve appointments of other positions.

<b>Position</b>	<b>Employee</b>
A. School Physician/Director of School Health Services	Dr. Jonathan Beach, DO
B. Treasurer of Student Activity	Jamie Lord
C. Faculty Auditor of Student Activity Accounts	Robin Pedriani
D. Title IX Coordinator	Pamela Ross
E. 504 Compliance Officer	Cindy Hoff
F. School Attorney	Harris Beach, Attorneys At Law
G. Insurance Consultant	LaBarge Agency, Inc.
H. Records Access Officer	Brian Tousignant
I. Record Management Officer	Brian Tousignant
J. Homeless Liaison	Cindy Hoff
K. DASA Coordinators	Pamela Ross, Christine Brudvig
L. External Auditor	Boulrice and Wood CPA's P.C.
M. Title I Coordinator	Lisa Silver

All Board Members present voted yes - motion carried.

A motion was made by Mr. Trombley, seconded by Mr. Rebideau, and passed unanimously to approve bonding of personnel.

- A. District Clerk – Helen Yelle
- B. Payroll Clerk – Meaghan Rabideau
- C. Tax Collector – Darla Bilow
- D. District Treasurer – Sarah Watts
- E. Treasurer of Student Activity Account – Jamie Lord
- F. Internal Claims Auditor – Jamie Lord

All Board Members present voted yes - motion carried.

A motion was made by Mr. Miner seconded by Mr. LaBombard, and passed unanimously to approve the following designations:

- A. Official Depository for District Funds – National Bank & Trust Co. (NBT)
- B. Official District Newspaper – Press Republican
- C. Mileage Reimbursement Rate – as per contracts
- D. Impartial Hearing Officers for the District – Rotational list as provided by the State Education Department

All Board Members present voted yes - motion carried.

A motion was made by Mr. Rebideau, seconded by Mr. DeCoste, and passed to approve the following authorizations:

- A. Certify Payroll – Brian Tousignant, Laura J. Marlow
- B. School Purchasing Agent – Laura J. Marlow
- C. Conferences, Conventions and Workshops for District Employees – Laura J. Marlow
- D. Establish Petty Cash Funds, \$100 Elementary School, and \$100 High School– Brian Tousignant
- E. District Check Signers – Sarah Watts and Laura J. Marlow
- F. Student Activity Account Check Signers – Jamie Lord, Pamela Ross, and Michael Loughman
- G. Budget Transfers – Not to exceed \$2,000 – Laura J. Marlow
- H. Approve participation in the cooperative purchasing program at St. Lawrence-Lewis BOCES for the 2016-2017 school year.

All Board Members present voted yes - motion carried.

A motion was made by Mr. LaBombard, seconded by Mr. Trombley, and passed unanimously to approve appointments to the Committee on Special Education for the 2016-2017 school year.

Name	Position
Cindy Hoff	Chairperson
Michael Loughman	Chairperson (Alternate)

All Board Members present voted yes - motion carried.

A motion was made by Mr. DeCoste, seconded by Ms. Rabideau, and passed unanimously to approve appointments to the Committee on Preschool Special Education for the 2016-2017 school year.

Name	Position
Cindy Hoff	Chairperson
Michael Loughman	Chairperson (Alternate)
Debbie Zukoski	Parent Representative

All Board Members present voted yes - motion carried.

A motion was made by Mr. Miner, seconded by Mr. LaBombard, to approve the following substitute rates as follows for the 2016-2017 school year:

Substitute Teachers	\$85.00/day
Substitute On-Call Bus Drivers	\$25.00/run
Substitute Nurses	\$15.00/hour
Substitute Custodial	\$9.75/hour
Substitute Food Service	\$9.75/hour
Substitute Aides	\$9.75/hour
Substitute Monitors	\$9.75/hour
Part-Time Aides	\$9.75/hour

All Board Members present voted yes - motion carried.

A motion was made by Mr. DeCoste, seconded by Mr. Rebideau and passed unanimously to go into Executive Session, at 6:06 PM to discuss a matter of collective negotiations pursuant to article 14 of the civil service law (THE TAYLOR LAW).

All Board Members present voted yes – motion carried.

A motion was made by Mr. LaBombard, seconded by Mr. Trombley, and passed unanimously to come out of Executive Session, at 6:15 PM and to resume the regular meeting in the District Office Conference Room.

All Board Members present voted yes – motion carried.

A motion was made by Mr. Miner, seconded by Mr. Rebideau, to accept the meeting minutes from the previous meeting:

- June 20, 2016 Regular Monthly Meeting

All Board Members present voted yes – motion carried.

Mrs. Marlow presented each Board Member with a copy of an article in the Press which recognized our district as fifth in the tri-county area academically.

Mrs. Marlow's Superintendents Report included the Board retreat which will be at the end of August.

A motion was made by Mr. DeCoste, seconded by Mr. LaBombard and passed unanimously to approve the Fiscal Budget Transfers for 2015-2016.

All Board Members present voted yes – motion carried.

A motion was made by Mr. Trombley, seconded by Mr. Miner, and passed unanimously to accept the CSE recommendations.

All Board Members present voted yes – motion carried.

There were no updates to the Food Service Report.

There were no updates to the CSEA.

There were no updates to the NATA.

The Board opened the meeting for public comment. There were no comments.

The next Board of Education Meeting will be on Monday, August 15, 2016.

A motion was made by Mr. Rebideau, seconded by Mr. DeCoste, and passed unanimously to accept the following Personnel appointments, Leave of Absence and Retirement: (A-G)

Employee	Position	Department	Effective Date	Pay Rate	Comments
A. Michael Nichols	Freshman Class Advisor	Extra-Curricular	September 1, 2016	\$1838	
B. Nikki Connors	Freshman Class Advisor	Extra-Curricular	September 1, 2016	\$1838	
C. Katrina Castine	Teaching Assistant	District	August 31, 2016	N/A	Leave of Absence for the 2016-2017 school year as Teaching Assistant

D. Joanne Nephew	Special Education	MS/HS	July 1, 2016	N/A	Retirement
E. Myrna Carter	Substitute Food Service Helper	Café	July 5, 2016	\$9.75/hr.	
F. Lisa Carter	School Food Service Director I	Café	July 6, 2016	N/A	Provisional Appointment pending Civil Service Exam

G. Upon the recommendation of the Superintendent, Katrina Castine, who is initially certified in Childhood Education (Grades 1-6 and Students with Disabilities (1-6) is hereby appointed to the temporary position of Home and Careers Teacher for the academic year (September 1, 2016-June 30, 2017). Salary for the year is Step 1 BA + 30 at a salary of \$45,852.00. This service will not be credited toward tenure or seniority.

All Board Members present voted yes – motion carried

The Board opened the meeting for public comment. There were no comments.

The Board President stated that a second Executive Session was not necessary.

A motion was made by Mr. Miner, seconded by Mr. LaBombard, and passed unanimously to adjourn the meeting at 6:24 PM.

All Board Members present voted yes – motion carried.

Helen Yelle, District Clerk  
 N.A.C.S. Board of Education