

**Northern Adirondack Central School District  
Ellenburg, NY  
Minutes of the Reorganizational and Regular Meeting of the Board of  
Education  
July 13, 2015 – 5:45 PM – District office Conference Room**

MEMBERS PRESENT:

Paul Gilmore  
Mark DeCoste  
Sarah Lawrence  
Jon Rebideau  
Michael LaBombard  
Walter Trombley  
Phalon Miner

The Clerk called the meeting to order at 5:52 PM and led the Pledge of Allegiance.

The Clerk called the Roll. All Board of Education members were present for this evening's meeting.

The Clerk administered the Oath of Office to our new Board member, Phalon Miner.

The Clerk opened the nominations for President of the Board of Education for the 2015-2016 school year. Paul Gilmore was nominated. By a unanimous vote Mr. Gilmore was elected President of the NACS Board of Education for the 2015-16 school year.

The Clerk opened the nominations for Vice-President of the Board of Education for the 2015-2016 school year. Mark DeCoste and Sarah Lawrence were nominated. By a unanimous vote Mark DeCoste was elected Vice-President of the NACS Board for the 2015-2016 school year.

A motion was made by Mr. LaBombard, seconded by Mr. Trombley, and passed unanimously to approve the appointments of District Officers.

Position	Employee	Pay Rate
A. District Treasurer	Sarah Watts	Per Contract
B. District Clerk	Helen Yelle	\$3,879.77
C. Internal Claims Auditor	Jamie Lord	\$15/hr.
D. Purchasing Agent	Laura J. Marlow	N/A
E. Tax Collector	Darla Bilow	\$4,959.41

All Board Members present voted yes - motion carried.

A motion was made by Mr. DeCoste, seconded by Mr. Miner, and passed unanimously to approve appointments of other positions.

Position	Employee
A. School Physician/Director of School Health Services	Dr. Jonathan Beach, DO
B. Treasurer of Student Activity	Jamie Lord
C. Faculty Auditor of Student Activity Accounts	Robin Pedriani
D. Title IX Coordinator	Pamela Ross
E. 504 Compliance Officer	Cindy Hoff
F. School Attorney	Harris Beach, Attorneys At Law
G. Insurance Consultant	LaBarge Agency, Inc.
H. Records Access Officer	Brian Tousignant
I. Record Management Officer	Brian Tousignant
J. Homeless Liaison	Cindy Hoff
K. DASA Coordinators	Pamela Ross, Christine Brudvig
L. External Auditor	Boulrice and Wood CPA's P.C.
M. Title I Coordinator	Lisa Silver

All Board Members present voted yes - motion carried.

A motion was made by Mr. Trombley, seconded by Mr. LaBombard, and passed unanimously to approve bonding of personnel.

- A. District Clerk – Helen Yelle
- B. Payroll Clerk – Meaghan Rabideau
- C. Tax Collector – Darla Bilow
- D. District Treasurer – Sarah Watts
- E. Treasurer of Student Activity Account – Jamie Lord
- F. Internal Claims Auditor – Jamie Lord

All Board Members present voted yes - motion carried.

A motion was made by Mr. DeCoste seconded by Mr. Rabideau, and passed unanimously to approve the following designations:

- A. Official Depository for District Funds – National Bank & Trust Co. (NBT)
- B. Official District Newspaper – Press Republican
- C. Mileage Reimbursement Rate – as per contracts
- D. Impartial Hearing Officers for the District – Rotational list as provided by the State Education Department

All Board Members present voted yes - motion carried.

A motion was made by Mr. Trombley, seconded by Mr. LaBombard, and passed to approve the following authorizations:

- A. Certify Payroll – Brian Tousignant, Laura J. Marlow
- B. School Purchasing Agent – Laura J. Marlow
- C. Conferences, Conventions and Workshops for District Employees – Laura J. Marlow
- D. Establish Petty Cash Funds, \$100 Elementary School, and \$100 High School– Brian Tousignant
- E. District Check Signers – Sarah Watts and Laura J. Marlow
- F. Student Activity Account Check Signers – Jamie Lord, Pamela Ross, and Michael Loughman
- G. Budget Transfers – Not to exceed \$2,000 – Laura J. Marlow
- H. Approve participation in the cooperative purchasing program at St. Lawrence-Lewis BOCES for the 2015-2016 school year.

All Board Members present voted yes - motion carried.

A motion was made by Mr. DeCoste, seconded by Mr. Trombley, and passed unanimously to approve appointments to the Committee on Special Education for the 2015-2016 school year.

Name	Position
Cindy Hoff	Chairperson
Michael Loughman	Chairperson (Alternate)

All Board Members present voted yes - motion carried.

A motion was made by Mr. Rebideau, seconded by Ms. Lawrence, and passed unanimously to approve appointments to the Committee on Preschool Special Education for the 2015-2016 school year.

Name	Position
Cindy Hoff	Chairperson
Michael Loughman	Chairperson (Alternate)
Debbie Zukoski	Parent Representative

All Board Members present voted yes - motion carried.

A motion was made by Mr. DeCoste, seconded by Mr. Miner, to approve the following substitute rates as follows for the 2015-2016 school year:

Substitute Teachers	\$80.00/day
Substitute On-Call Bus Drivers	\$25.00/run
Substitute Nurses	\$12.00/hour
Substitute Custodial	\$9.00/hour
Substitute Food Service	\$9.00/hour
Substitute Aides	\$9.00/hour
Substitute Monitors	\$9.00/hour
Part-Time Aides	\$9.00/hour

All Board Members present voted yes - motion carried.

A motion was made by Mr. LaBombard, seconded by Mr. Rebideau and passed unanimously to go into Executive Session, at 6:02 PM to discuss a matter of collective negotiations pursuant to article 14 of the civil service law (THE TAYLOR LAW).

All Board Members present voted yes – motion carried.

A motion was made by Mr. DeCoste, seconded by Mr. Rebideau, and passed unanimously to come out of Executive Session, at 6:22 PM and to resume the regular meeting in the District Office Conference Room.

All Board Members present voted yes – motion carried.

A motion was made by Ms. Lawrence, seconded by Mr. DeCoste, to accept the meeting minutes from the previous meeting:

- June 15, 2015 Regular Monthly Meeting
- June 25, 2015 Special Board of Education Meeting

Six Board Members present voted yes – Paul Gilmore abstained - motion carried.

Mrs. Marlow gave recognition to Board Member, Sarah Lawrence for her participation in the NYS School Board Association Leadership Development Opportunities. She was awarded a certificate from NYSSBA.

Mrs. Marlow's Superintendents Report included the Board of Education dates for the 2015-2016 school year.

A motion was made by Mr. Trombley, seconded by Mr. LaBombard and passed unanimously to accept the Schedules of Expenditures (Warrants) as presented.

All Board Members present voted yes – motion carried.

A motion was made by Mr. Rebideau, seconded by Mr. DeCoste, and passed unanimously to accept the Treasurer's Report and Budget Status Report.

All Board Members present voted yes – motion carried.

A motion was made by Ms. Lawrence, seconded by Mr. LaBombard, and passed unanimously to accept the CSE recommendations.

All Board Members present voted yes – motion carried.

There were no updates to the Food Service Report.

There were no updates to the monthly Custodial/Maintenance Report.

There were no updates to the Student Association and Bank Reconciliation Reports.

The Board opened the meeting for public comment. An update was given on the BOCES Graduation. Individuals expressed their desire to retain the current four polling places for our Budget Vote.

The next Board of Education Meeting will be on Monday, August 17, 2015.

The 1<sup>st</sup> reading – Concussion Head Injury Plan and Policy 5421. Approval of the policy will be decided at our next meeting.

A motion was made by Mr. DeCoste, seconded by Mr. Trombley, to approve the CV-Tech Adult Education and Safety Education Sponsorship Agreement.

All Board Members present voted yes – motion carried

A motion was made by Mr. Rebideau, seconded by Mr. Miner, and passed unanimously to accept the following Personnel appointments and Resignations:

Employee	Position	Department	Effective Date	Pay Rate	Comments
A. Kevin Perkins	Freshman Class Advisor	Extra-Curricular	September 1, 2015	\$1788	
B. Amanda Trombley	Freshman Class Advisor	Extra-Curricular	September 1, 2015	\$1788	
C. Rebecca Dupree	Sophomore Class Advisor	Extra-Curricular	September 1, 2015	\$1894	
D. Karen Richards	Junior Class Advisor	Extra-Curricular	September 1, 2015	\$2271	
E. Elizabeth Brown	National Honor Society	Extra-Curricular	September 1, 2015	\$525	
F. Tammy Malark	AV Coordinator	Extra-Curricular	September 1, 2015	\$737	
G. Damian Nevader	Boys Varsity Soccer	Athletics	July 14, 2015	\$3776	
H. Clarence Labarge	Boys Junior Varsity Soccer	Athletics	July 14, 2015	\$2957	
I. Holly LaBombard – Hull	Secondary Mathematics Teacher	MS/HS	August 3, 2015	N/A	Resignation

A motion was made by Mr. DeCoste, seconded by Mr. Miner to approve Chad Duprey as a four year probationary appointment as a Math 7-12 Teacher at a salary of step 1 per NATA Contract effective August 31, 2015.

All Board Members present voted yes – motion carried

A motion was made by Mr. Rebideau, seconded by Mr. Trombley to approve Samantha Lavigne as a four year probationary appointment as a Math 7-12 Teacher at a salary of step 1 per NATA Contract effective August 31, 2015.

All Board Members present voted yes – motion carried

A motion was made by Mr. LaBombard, seconded by Mr. Rebideau to approve Michael Nichols as a four year probationary appointment as a Social Studies 7-12 Teacher at a salary of step 1 per NATA Contract effective August 31, 2015.

All Board Members present voted yes – motion carried

A motion was made by Mr. DeCoste, seconded by Mr. Miner to approve Cherish Canning as a four year probationary appointment as a Elementary Teacher at a salary of step 1 per NATA Contract effective August 31, 2015.

All Board Members present voted yes – motion carried

The Board opened the meeting for public comment. There were no comments.

The Board President stated that a second Executive Session was not necessary.

A motion was made by Ms. Lawrence, seconded by Mr. DeCoste, and passed unanimously to adjourn the meeting at 6:42 PM.

All Board Members present voted yes – motion carried.

Helen Yelle, District Clerk  
N.A.C.S. Board of Education