

**BOARD OF EDUCATION
NORTHERN ADIRONDACK CENTRAL SCHOOL**

JULY 5, 2016

Reorganizational Meeting and Regular Session

6:00 PM

AGENDA

I. Call to Order by District Clerk

II. Pledge of Allegiance

III. Roll Call

___ Paul Gilmore

___ Mark DeCoste

___ Sarah Lawrence

___ Mike LaBombard

___ Jon Rebideau

___ Walter Trombley

___ Phalon Miner

Time In: _____

IV. Administration of Oath of Office to Board Members

V. Elections

A. Election of President

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

B. Election of Vice-President

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

VI. Approve Appointments of District Officers

Position	Employee	Pay Rate
A. District Treasurer	Sarah Watts	Per Contract
B. District Clerk	Helen Yelle	\$4,005.86
C. Internal Claims Auditor	Jamie Lord	\$15/hr.
D. Purchasing Agent	Laura J. Marlow	N/A
E. Tax Collector	Darla Bilow	\$5,120.59

Motion: Seconded: Yes: No: Abstain:
 (Accept Reject Table)

VII. Approve Appointments of Other Positions

Position	Employee
A. School Physician/Director of School Health Services	Dr. Jonathan Beach, DO
B. Treasurer of Student Activity	Jamie Lord
C. Faculty Auditor of Student Activity Accounts	Robin Pedriani
D. Title IX Coordinator	Pamela Ross
E. 504 Compliance Officer	Cindy Hoff
F. School Attorney	Harris Beach, Attorneys At Law
G. Insurance Consultant	LaBarge Agency, Inc.
H. Records Access Officer	Brian Tousignant
I. Record Management Officer	Brian Tousignant
J. Homeless Liaison	Cindy Hoff
K. DASA Coordinators	Pamela Ross, Christine Brudvig
L. External Auditor	Boulrice and Wood CPA's P.C.
M. Title I Coordinator	Lisa Silver

Motion: Seconded: Yes: No: Abstain:
 (Accept Reject Table)

VIII. Approve Bonding of Personnel

- A. District Clerk – Helen Yelle
- B. Payroll Clerk – Meaghan Rabideau
- C. Tax Collector – Darla Bilow
- D. District Treasurer – Sarah Watts
- E. Treasurer of Student Activity Account – Jamie Lord
- F. Internal Claims Auditor – Jamie Lord

Motion: Seconded: Yes: No: Abstain:
 (Accept Reject Table)

IX. Approved Designations

- A. Official Depository for District Funds – National Bank & Trust Co. (NBT)
- B. Official District Newspaper – Press Republican
- C. Mileage Reimbursement Rate – as per contracts
- D. Impartial Hearing Officers for the District – Rotational list as provided by the State Education Department

Motion: Seconded: Yes: No: Abstain:
 (Accept Reject Table)

X. Approve Authorizations

- A. Certify Payroll – Brian Tousignant, Laura J. Marlow
- B. School Purchasing Agent – Laura J. Marlow
- C. Conferences, Conventions and Workshops for District Employees – Laura J. Marlow
- D. Establish Petty Cash Funds, \$100 Elementary School, \$100 High School – Brian Tousignant
- E. District Check Signers – Sarah Watts and Laura J. Marlow
- F. Student Activity Account Check Signers – Jamie Lord, Pamela Ross, and Michael Loughman
- G. Budget Transfers – Not to exceed \$2,000 – Laura J. Marlow
- H. Approve participation in the cooperative purchasing program at St. Lawrence-Lewis BOCES for the 2016-2017 school year.

Motion: Seconded: Yes: No: Abstain:
 (Accept Reject Table)

XI. Approve Appointments to the Committee on Special Education for the 2016-2017 School Year.

Name	Position
Cindy Hoff	Chairperson
Michael Loughman	Chairperson (Alternate)

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

XII. Approve Appointments to the Committee on Preschool Special Education for the 2016-2017 School Year.

Name	Position
Cindy Hoff	Chairperson
Michael Loughman	Chairperson (Alternate)
Debbie Zukoski	Parent Representative

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

XIII. Approve the following substitute rates as follows for the 2015-2016 school year:

Substitute Teachers	\$85.00/day
Substitute On-Call Bus Drivers	\$25.00/run
Substitute Nurses	\$15.00/hour
Substitute Custodial	\$9.75/hour
Substitute Food Service	\$9.75/hour
Substitute Aides	\$9.75/hour
Substitute Monitors	\$9.75/hour
Part-Time Aides	\$9.75/hour

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

XIV. Executive Session

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

Time In: _____

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

Time Out: _____

XV. Return to Regular Session

XVI. Approval of Minutes from Previous Meeting

- June 20, 2016 – Regular Board of Education Meeting

Motion: Seconded: Yes: No: Abstain:
 (Accept Reject Table)

XVII. Superintendent’s Report

A. Retreat Discussion

XVIII. Financial

A. Approve Fiscal Budget Transfers for 2015-2016.

Motion: Seconded: Yes: No: Abstain:
 (Accept Reject Table)

XIX. Reports to School Board

A. Accept CSE Recommendations

Motion: Seconded: Yes: No: Abstain:
 (Accept Reject Table)

- B. Food Service Report
- C. CSEA
- D. NATA

XX. Public Comment

XXI. New Business

A. Next Board of Education meeting – August 15, 2016

XXII. Personnel – Appointments – Leave of Absence - Retirement

Employee	Position	Department	Effective Date	Pay Rate	Comments
A. Michael Nichols	Freshman Class Advisor	Extra-Curricular	September 1, 2016	\$1838	
B. Nikki Conners	Freshman Class Advisor	Extra-Curricular	September 1, 2016	\$1838	
C. Katrina Castine	Teaching Assistant	District	August 31, 2016	N/A	Leave of Absence for the 2016-2017 school year as Teaching Assistant
D. Joanne Nephew	Special Education	MS/HS	July 1, 2016	N/A	Retirement

E. Myrna Carter	Substitute Food Service Helper	Café	July 5, 2016	\$9.75/hr.	
F. Lisa Carter	School Food Service Director I	Café	July 6, 2016	N/A	Provisional Appointment pending Civil Service Exam

G. Upon the recommendation of the Superintendent, Katrina Castine, who is initially certified in Childhood Education (Grades 1-6 and Students with Disabilities (1-6) is hereby appointed to the temporary position of Home and Careers Teacher for the academic year (September 1, 2016-June 30, 2017). Salary for the year is Step 1 BA + 30 at a salary of \$45,852.00. This service will not be credited toward tenure or seniority.

XXIII. Public Comment

XXIV. Executive Session (if necessary)

Motion: Seconded: Yes: No: Abstain:
 (Accept Reject Table)

Time In: _____

Motion: Seconded: Yes: No: Abstain:
 (Accept Reject Table)

Time Out: _____

XXV. Adjournment

Motion: Seconded: Yes: No: Abstain:
 (Accept Reject Table)

Time Out: _____