

**BOARD OF EDUCATION
NORTHERN ADIRONDACK CENTRAL SCHOOL**

JULY 2, 2013

Reorganizational Meeting and Regular Session

5:45 PM

AGENDA

REVISED

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call

___ Ronald Tomo
___ Jon Rebideau
___ Paul Gilmore
___ Mark Decoste

___ Richard Harriman Sr.
___ Sarah Lawrence
___ Shirley Durnin

Time In: _____

- IV. Administration of Oath of Office to Board Members

- V. Elections

- A. Election of President

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

- B. Election of Vice-President

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

- VII. Approve Appointments of District Officers

Position	Employee	Pay Rate
A. District Treasurer	Sarah Watts	Per Contract
B. District Clerk	Helen Yelle	\$3,657.06
C. Internal Claims Auditor	Jamie Lord	\$15/hr.
D. Purchasing Agent	Laura J. Marlow	N/A
E. Tax Collector	Darla Bilow	\$4,959.41

Motion: Seconded: Yes: No: Abstain:
 (Accept Reject Table)

VII. Approve Appointments of Other Positions

Position	Employee
A. School Physician/Director of School Health Services	Dr. Jonathan Beach, DO
B. Treasurer of Student Activity	Jamie Lord
C. Faculty Auditor of Student Activity Accounts	Brian Tousignant
D. Title IX Coordinator	Pamela Ross
E. 504 Compliance Officer	Cindy Hoff
F. School Attorney	Harris Beach, Attorneys At Law
G. Attendance Officer	Kim Barnes
H. Insurance Consultant	LaBarge Agency, Inc.
I. Records Access Officer	Brian Tousignant
J. Record Management Officer	Brian Tousignant
K. Homeless Liaison	Rebecca Trombley
L. DASA Coordinators	Pamela Ross, Christine Brudvig

Motion: Seconded: Yes: No: Abstain:
 (Accept Reject Table)

VIII. Approve Bonding of Personnel

- A. District Clerk – Helen Yelle
- B. Payroll Clerk – Meaghan Rabideau
- C. Tax Collector – Darla Bilow
- D. District Treasurer – Sarah Watts
- E. Treasurer of Student Activity Account – Jamie Lord
- F. Internal Claims Auditor – Jamie Lord

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

IX. Approved Designations

- A. Official Depository for District Funds – National Bank & Trust Co. (NBT)
- B. Official District Newspaper – Press Republican
- C. Mileage Reimbursement Rate – as per contracts
- D. Impartial Hearing Officers for the District – Rotational list as provided by the State Education Department

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

X. Approve Authorizations

- A. Certify Payroll – Brian Tousignant, Laura J. Marlow
- B. School Purchasing Agent – Laura J. Marlow
- C. Conferences, Conventions and Workshops for District Employees – Laura J. Marlow
- D. Establish Petty Cash Funds, \$100 Elementary School, \$100 High School – Brian Tousignant
- E. District Check Signers – Sarah Watts and Laura J. Marlow
- F. Student Activity Account Check Signers – Jamie Lord, Pamela Ross, and Michael Loughman
- G. Budget Transfers – Not to exceed \$2,000 – Laura J. Marlow
- H. Approve participation in the cooperative purchasing program at St. Lawrence-Lewis BOCES for the 2013-2014 school year.

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

XI. Approve Appointments to the Committee on Special Education for the 2013-2014 School Year.

Name	Position
Cindy Hoff	Chairperson
Michael Loughman	Chairperson (Alternate)

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

XII. Approve Appointments to the Committee on Preschool Special Education for the 2013-2014 School Year.

Name	Position
Cindy Hoff	Chairperson
Michael Loughman	Chairperson (Alternate)
Erin LaClair	Parent Representative

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

XIII. Approve the following substitute rates as follows for the 2013-2014 school year:

Substitute Teachers	\$80.00/day
Substitute On-Call Bus Drivers	\$25.00/run
Substitute Nurses	\$12.00/hour
Substitute Custodial	\$8.25/hour
Substitute Food Service	\$8.25/hour
Substitute Aides	\$8.25/hour
Substitute Monitors	\$8.25/hour

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

XIV. Executive Session

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

Time In: _____

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

Time Out: _____

XV. Return to Regular Session

XVI. Approval of Minutes from Previous Meeting

- June 17, 2013

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

XVII. Superintendent's Report

- A. EXCEL Capital Improvement Project Update

XVIII. Financial

- A. Accept Schedules of Expenditures (Warrants)

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

- B. Accept Food Service Report

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

XIX. Reports to School Board

- A. Accept CSE Recommendations

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

- B. Custodial – Maintenance Report

XX. Public Comment

XXI. New Business

- A. Next Board of Education meeting – August 19, 2013
- B. Award the bid for trash removal and recycling services to Casella Waste Management Services for the 2013-2014 school year as follows:

Base monthly trash removal - \$865

(ES; MS/HS; Bus Garage)

Base monthly Recycling – Container Rental - \$65

(District Wide)

Per Pickup – Recycling – Container Emptying - \$185 + per ton fee

(District Wide)

Motion: Seconded: Yes: No: Abstain:
 (Accept Reject Table)

XXII. Personnel – Appointments - **Resignations**

Employee	Position	Department	Effective Date	Pay Rate	Comments
A. Justin Gardner	Freshman Class Advisor	Extra-Curricular	September 1, 2013	\$1688	
B. Heidi Danis	Freshman Class Advisor	Extra-Curricular	September 1, 2013	\$1688	
C. James Lawton	Superintendent of Buildings & Grounds	Buildings & Grounds	August 1, 2013	N/A	Resignation
D. Joe Marcil	Part – Time French Teacher	MS/HS	June 28, 2013	N/A	Resignation
E. Adam Trombley	Building Maintenance Mechanic	Buildings & Grounds	July 22, 2013	\$30,805.00	

Motion: Seconded: Yes: No: Abstain:
 (Accept Reject Table)

XXIII. Public Comment

XXIV. Executive Session (if necessary)

Motion: Seconded: Yes: No: Abstain:
 (Accept Reject Table)

Time In: _____

Motion: Seconded: Yes: No: Abstain:
 (Accept Reject Table)

Time Out: _____

XXV. Adjournment

Motion: Seconded: Yes: No: Abstain:
 (Accept Reject Table)

Time Out: _____