

**BOARD OF EDUCATION  
NORTHERN ADIRONDACK CENTRAL SCHOOL**

JULY 13, 2015

Reorganizational Meeting and Regular Session

5:45 PM

**AGENDA**

I. Call to Order by District Clerk

II. Pledge of Allegiance

III. Roll Call

\_\_\_ Paul Gilmore

\_\_\_ Mark DeCoste

\_\_\_ Sarah Lawrence

\_\_\_ Mike LaBombard

\_\_\_ Jon Rebideau

\_\_\_ Walter Trombley

\_\_\_ Phalon Miner

Time In: \_\_\_\_\_

IV. Administration of Oath of Office to Board Members

V. Elections

A. Election of President

Motion:                      Seconded:                      Yes:    No:    Abstain:  
(Accept Reject Table)

B. Election of Vice-President

Motion:                      Seconded:                      Yes:    No:    Abstain:  
(Accept Reject Table)

VI. Approve Appointments of District Officers

| Position                   | Employee        | Pay Rate     |
|----------------------------|-----------------|--------------|
| A. District Treasurer      | Sarah Watts     | Per Contract |
| B. District Clerk          | Helen Yelle     | \$3,879.77   |
| C. Internal Claims Auditor | Jamie Lord      | \$15/hr.     |
| D. Purchasing Agent        | Laura J. Marlow | N/A          |
| E. Tax Collector           | Darla Bilow     | \$4,959.41   |

Motion:                      Seconded:                      Yes:   No:   Abstain:  
 (Accept Reject Table)

VII. Approve Appointments of Other Positions

| Position   | Employee                       |
|--|--------------------------------|
| A. School Physician/Director of School Health Services | Dr. Jonathan Beach, DO         |
| B. Treasurer of Student Activity                       | Jamie Lord                     |
| C. Faculty Auditor of Student Activity Accounts        | Robin Pedriani                 |
| D. Title IX Coordinator                                | Pamela Ross                    |
| E. 504 Compliance Officer                              | Cindy Hoff                     |
| F. School Attorney                                     | Harris Beach, Attorneys At Law |
| G. Insurance Consultant                                | LaBarge Agency, Inc.           |
| H. Records Access Officer                              | Brian Tousignant               |
| I. Record Management Officer                           | Brian Tousignant               |
| J. Homeless Liaison                                    | Cindy Hoff                     |
| K. DASA Coordinators                                   | Pamela Ross, Christine Brudvig |
| L. External Auditor                                    | Boulrice and Wood CPA's P.C.   |
| M. Title I Coordinator                                 | Lisa Silver                    |

Motion:                      Seconded:                      Yes:   No:   Abstain:  
 (Accept Reject Table)

VIII. Approve Bonding of Personnel

- A. District Clerk – Helen Yelle
- B. Payroll Clerk – Meaghan Rabideau
- C. Tax Collector – Darla Bilow
- D. District Treasurer – Sarah Watts
- E. Treasurer of Student Activity Account – Jamie Lord
- F. Internal Claims Auditor – Jamie Lord

Motion:                      Seconded:                      Yes:    No:    Abstain:  
(Accept Reject Table)

IX. Approved Designations

- A. Official Depository for District Funds – National Bank & Trust Co. (NBT)
- B. Official District Newspaper – Press Republican
- C. Mileage Reimbursement Rate – as per contracts
- D. Impartial Hearing Officers for the District – Rotational list as provided by the State Education Department

Motion:                      Seconded:                      Yes:    No:    Abstain:  
(Accept Reject Table)

X. Approve Authorizations

- A. Certify Payroll – Brian Tousignant, Laura J. Marlow
- B. School Purchasing Agent – Laura J. Marlow
- C. Conferences, Conventions and Workshops for District Employees – Laura J. Marlow
- D. Establish Petty Cash Funds, \$100 Elementary School, \$100 High School – Brian Tousignant
- E. District Check Signers – Sarah Watts and Laura J. Marlow
- F. Student Activity Account Check Signers – Jamie Lord, Pamela Ross, and Michael Loughman
- G. Budget Transfers – Not to exceed \$2,000 – Laura J. Marlow
- H. Approve participation in the cooperative purchasing program at St. Lawrence-Lewis BOCES for the 2015-2016 school year.

Motion:                      Seconded:                      Yes:    No:    Abstain:  
(Accept Reject Table)

XI. Approve Appointments to the Committee on Special Education for the 2015-2016 School Year.

| Name             | Position                |
|------------------|-------------------------|
| Cindy Hoff       | Chairperson             |
| Michael Loughman | Chairperson (Alternate) |

Motion:                      Seconded:                      Yes:    No:    Abstain:  
(Accept Reject Table)

XII.    Approve Appointments to the Committee on Preschool Special Education for the 2015-2016 School Year.

| <b>Name</b>      | <b>Position</b>         |
|------------------|-------------------------|
| Cindy Hoff       | Chairperson             |
| Michael Loughman | Chairperson (Alternate) |
| Debbie Zukoski   | Parent Representative   |

Motion:                      Seconded:                      Yes:    No:    Abstain:  
(Accept Reject Table)

XIII.    Approve the following substitute rates as follows for the 2015-2016 school year:

|                                |              |
|--------------------------------|--------------|
| Substitute Teachers            | \$80.00/day  |
| Substitute On-Call Bus Drivers | \$25.00/run  |
| Substitute Nurses              | \$12.00/hour |
| Substitute Custodial           | \$9.00/hour  |
| Substitute Food Service        | \$9.00/hour  |
| Substitute Aides               | \$9.00/hour  |
| Substitute Monitors            | \$9.00/hour  |
| Part-Time Aides                | \$9.00/hour  |

Motion:                      Seconded:                      Yes:    No:    Abstain:  
(Accept Reject Table)

XIV.    Executive Session

Motion:                      Seconded:                      Yes:    No:    Abstain:  
(Accept Reject Table)

Time In: \_\_\_\_\_

Motion:                      Seconded:                      Yes:    No:    Abstain:  
(Accept Reject Table)

Time Out: \_\_\_\_\_

XV.    Return to Regular Session

XVI.    Approval of Minutes from Previous Meeting

- June 15, 2015 – Regular Board of Education Meeting
- June 25, 2015 – Special Board of Education Meeting

Motion:                      Seconded:                      Yes:    No:    Abstain:  
(Accept Reject Table)

XVII. Superintendent's Report

- A.     Board of Education meeting dates

XVIII. Financial

- A.     Accept Schedules of Expenditures (Warrants)

Motion:                      Seconded:                      Yes:    No:    Abstain:  
(Accept Reject Table)

- B.     Accept Treasurer's Report and Budget Status Report

Motion:                      Seconded:                      Yes:    No:    Abstain:  
(Accept Reject Table)

XIX.    Reports to School Board

- A.     Accept CSE Recommendations

Motion:                      Seconded:                      Yes:    No:    Abstain:  
(Accept Reject Table)

- B.     Food Service Report
- C.     Custodial-Maintenance Report
- D.     Student Association Reports and Bank Reconciliation Reports

XX.    Public Comment

XXI.   Old Business

- A.     Discussion of Polling Places for 2015-2016

XXII.   New Business

- A.     Next Board of Education meeting – August 17, 2015
- B.     1<sup>st</sup> Reading - Concussion Head Injury Plan and Policy 5421
- C.     Approve the CV-Tech Adult Education and Safety Education Sponsorship Agreement.

Motion:                      Seconded:                      Yes:    No:    Abstain:  
 (Accept Reject Table)

XXIII.                      Personnel – Appointments - Resignations

| Employee                        | Position                         | Department           | Effective Date    | Pay Rate | Comments    |
|---------------------------------|----------------------------------|----------------------|-------------------|----------|-------------|
| A. Kevin Perkins                | Freshman Class<br>Advisor        | Extra-<br>Curricular | September 1, 2015 | \$1788   |             |
| B. Amanda<br>Trombley           | Freshman Class<br>Advisor        | Extra-<br>Curricular | September 1, 2015 | \$1788   |             |
| C. Rebecca<br>Dupree            | Sophomore Class<br>Advisor       | Extra-<br>Curricular | September 1, 2015 | \$1894   |             |
| D. Karen<br>Richards            | Junior Class Advisor             | Extra-<br>Curricular | September 1, 2015 | \$2271   |             |
| E. Elizabeth<br>Brown           | National Honor Society           | Extra-<br>Curricular | September 1, 2015 | \$525    |             |
| F. Tammy<br>Malark              | AV Coordinator                   | Extra-<br>Curricular | September 1, 2015 | \$737    |             |
| G. Damian<br>Nevader            | Boys Varsity Soccer              | Athletics            | July 14, 2015     | \$3776   |             |
| H. Clarence<br>Labarge          | Boys Junior Varsity<br>Soccer    | Athletics            | July 14, 2015     | \$2957   |             |
| I. Holly<br>LaBombard –<br>Hull | Secondary Mathematics<br>Teacher | MS/HS                | August 3, 2015    | N/A      | Resignation |

J. Approve Chad Duprey as a four year probationary appointment as a Math 7-12 Teacher at a salary of Step 1 per NATA Contract effective August 31, 2015.

Motion:                      Seconded:                      Yes:    No:    Abstain:  
 (Accept Reject Table)

K. Approve Samantha Lavigne as a four year probationary appointment as a Math 7-12 Teacher at a salary of Step 1 per NATA Contract effective August 31, 2015.

Motion:                      Seconded:                      Yes:    No:    Abstain:  
 (Accept Reject Table)

L. Approve Michael Nichols as a four year probationary appointment as a Social Studies 7-12 Teacher at a salary of Step 1 per NATA Contract effective August 31, 2015.

Motion:                      Seconded:                      Yes:    No:    Abstain:  
 (Accept Reject Table)

XXIV. Public Comment

XXV. Executive Session (if necessary)

Motion: Seconded: Yes: No: Abstain:  
(Accept Reject Table)

Time In: \_\_\_\_\_

Motion: Seconded: Yes: No: Abstain:  
(Accept Reject Table)

Time Out: \_\_\_\_\_

XXVI. Adjournment

Motion: Seconded: Yes: No: Abstain:  
(Accept Reject Table)

Time Out: \_\_\_\_\_