

**BOARD OF EDUCATION
NORTHERN ADIRONDACK CENTRAL SCHOOL**

JULY 10, 2017

Reorganizational Meeting and Regular Session

6:00 PM

AGENDA

I. Call to Order by District Clerk

II. Pledge of Allegiance

III. Roll Call

___ Paul Gilmore

___ Mark DeCoste

___ Jon Rebideau

___ Mike LaBombard

___ Walter Trombley

___ Phalon Miner

___ Shirley Durnin

Time In: _____

IV. Administration of Oath of Office to Board Members

V. Elections

A. Election of President

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

B. Election of Vice-President

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

VI. Approve 2017-2018 Appointments of District Officers

Position	Employee	Pay Rate
A. District Treasurer	Sarah Watts	Per Contract
B. District Clerk	Helen Yelle	\$4136.05
C. Internal Claims Auditor	Jamie Lord	\$17.50/hr.
D. Purchasing Agent	Laura J. Marlow	N/A
E. Tax Collector	Darla Bilow	\$5,287.06
F. Chief Information Officer	Helen Yelle	\$516.25

Motion: Seconded: Yes: No: Abstain:
 (Accept Reject Table)

VII. Approve 2017-2018 Appointments of Other Positions

Position	Employee
A. School Physician/Director of School Health Services	Dr. Jonathan Beach, DO
B. Treasurer of Student Activity	Jamie Lord
C. Faculty Auditor of Student Activity Accounts	Robin Pedriani
D. Title IX Coordinator	Pamela Ross
E. 504 Compliance Officer	Cindy Hoff
F. School Attorney	Harris Beach, Attorneys At Law
G. Insurance Consultant	LaBarge Agency, Inc.
H. Records Access Officer	Brian Tousignant
I. Record Management Officer	Brian Tousignant
J. Homeless Liaison	Cindy Hoff
K. DASA Coordinators	Pamela Ross, Christine Brudvig
L. External Auditor	Boulrice and Wood CPA's P.C.
M. Title I Coordinator	Lisa Silver

Motion: Seconded: Yes: No: Abstain:
 (Accept Reject Table)

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

XII. Approve Appointments to the Committee on Preschool Special Education for the 2017-2018 School Year.

Name	Position
Cindy Hoff	Chairperson
Michael Loughman	Chairperson (Alternate)
Barbara Parsons	Parent Representative

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

XIII. Approve the following substitute rates as follows for the 2017-2018 school year:

Substitute Teachers	\$90.00/day
Substitute On-Call Bus Drivers	\$30.00/run
Substitute Nurses	\$17.50/hour
Substitute Custodial	\$10.50/hour
Substitute Food Service	\$10.50/hour
Substitute Aides	\$10.50/hour
Substitute Monitors	\$10.50/hour
Part-Time Aides	\$10.50/hour

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

XIV. Executive Session

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

Time In: _____

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

Time Out: _____

XV. Return to Regular Session

XVI. Approval of Minutes from Previous Meeting

- June 19, 2017 – Regular Board of Education Meeting

MOTIONS TO ENTER INTO EXECUTIVE SESSION

1. A MATTER WHICH WILL IMPERIL THE PUBLIC SAFETY IF DISCLOSED.
2. A MATTER WHICH MAY DISCLOSE THE IDENTITY OF A LAW ENFORCEMENT AGENT OR INFORMER.
3. A MATTER OF INFORMATION RELATING TO A CURRENT OR FUTURE INVESTIGATION OR PROSECUTION OF A CRIMINAL OFFENSE WHICH WOULD IMPERIL EFFECTIVE LAW ENFORCEMENT IF DISCLOSED.
4. A MATTER OF DISCUSSION REGARDING PROPOSED, PENDING, OR CURRENT LITIGATION.
5. A MATTER OF COLLECTIVE NEGOTIATIONS PURSUANT TO ARTICLE 14 OF CIVIL SERVICE LAW (THE TAYLOR LAW).
6. A MATTER OF THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION.
7. A MATTER OF THE PREPARATION, GRADING OR ADMINISTRATION OF EXAMINATIONS.
8. A MATTER OF THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY THE SCHOOL DISTRICT IF SUCH DISCUSSION PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF.
9. A MATTER RELATED TO A SPECIFIC STUDENT OF THE DISTRICT.

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

XVII. Superintendent's Report

A. CV-Tech class of 2017 handout

XVIII. Financial

A. Accept Schedules of Expenditures (Warrants)

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

B. Accept Budget Status Report and Treasurer's Report

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

C. Approve Fiscal Budget Transfers for 2016-2017. (See attached).

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

D. Approve June 2017 Budget Amendment reflecting PTO donation and Gazebo purchase. (See attached).

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

XIX. Reports to School Board

A. Accept CSE Recommendations

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

- B. Food Service Report
- C. Custodial-Maintenance Report
- D. Student Association Reports and Bank Reconciliation Reports
- E. CSEA
- F. NATA

XX. Public Comment

Motion:
(Accept Reject Table)

Seconded:

Yes: No: Abstain:

B. Approve the following revised policies:

- Policy 1741 – Homeschooled Students
- Policy 5151 – Homeless Children
- Policy 5420 – Student Health Services
- Policy 5500 – Student Records

XXIII. Personnel – Appointments – Leave of Absence – Retirement - Resignation

Employee	Position	Department	Effective Date	Pay Rate	Comments
A. Krista Ringer	Freshman Class Advisor	Extra-Curricular	August 30, 2017	\$1888	
B. Tiana Marrero	Freshman Class Advisor	Extra-Curricular	August 30, 2017	\$1888	
C. Larry Belair	Building Maintenance Mechanic	Buildings & Grounds	July 1, 2017	Per CSEA Contract	Promotional Appointment
D. Dennis LaBarge	Athletic Director	Athletics	July 11, 2017	\$10,000 Stipend	
E. Laurie Hogan	FT Teacher/Student Aide	District	August 30, 2017	Per CSEA Contract Step 1	
F. Shawntel Cook	FT Teacher/Student Aide	District	August 30, 2017	Per CSEA Contract Step 1	
G. Shantel Manor	FT Teacher/Student Aide	District	August 30, 2017	Per CSEA Contract Step 1	
H. Pam Griffin	FT Teacher/Student Aide	District	August 30, 2017	Per CSEA Contract Step 1	
I. Nicole Gilmore	TOC Student/Teacher Aide	District	August 30, 2017	\$10.50/hr.	
J. Julie Filion	FT Teacher/Student Aide	District	July 11, 2017	N/A	Resignation
K. Julie Filion	10 Month Typist	District	July 12, 2017	Per CSEA Contract Step 1	26 Week Civil Service Probationary Period
L. Jolie Sargeant	TOC Teacher/Student Aide	District	August 30, 2017	\$10.50/hr.	Pending fingerprint clearance

XXIV. Public Comment

XXV. Executive Session (if necessary)

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

Time In: _____

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

Time Out: _____

XXVI. Adjournment

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

Time Out: _____

BUDGET TRANSFER FOR FUNDA - SCHEDULE NUMBER 1 - BUDGET TRANSFER

REF#	DATE	TRANSFER EXPLANATION	ACCOUNT	ACCOUNT NAME	OUT	IN
17	06/30/17	To reflect FY 16/17 Budget Tran. - Gen.Fd				
			A 1010.301-00-0000	Board of Education - Supp	0.00	1,400.00
			A 1010.400-00-0000	Board of Education - Cont	1,400.00	0.00
			A 1240.200-02-0000	Supt.'s Office - F, F, & E	0.00	1,250.00
			A 1240.301-02-0000	District Supt - Supplies	0.00	750.00
			A 1240.400-02-0000	District Supt - Contractu	750.00	0.00
			A 1620.160-01-0000	High School Custodial Sal	0.00	1,000.00
			A 1620.160-02-0000	Elementary School Custodi	2.00	0.00
			A 1620.165-01-0000	High School Custodial Ove	6,000.00	0.00
			A 1620.165-02-0000	Elementary School Custodi	5,000.00	0.00
			A 1620.166-00-0000	Substitute - Custodial Sa	0.00	10,000.00
			A 1620.200-00-0000	Central Svc Equipment	1,700.00	0.00
			A 1620.400-01-0000	HS - Central Svc Contract	0.00	12,000.00
			A 1620.400-02-0000	ES - Central Svc Contract	0.00	18,000.00
			A 1620.417-01-0000	HS - Electricity Expense	24,000.00	0.00
			A 1620.417-02-0000	ES - Electricity Expense	6,000.00	0.00
			A 1620.454-02-0000	ES Fuel Oil Expense	0.00	11,000.00
			A 1620.465-00-0000	Equipment Repair - Contra	11,000.00	0.00
			A 1620.469-00-0000	Copier Repair & Service C	1,000.00	0.00
			A 1620.470-00-0000	Copier Leases - All	0.00	1,000.00
			A 1621.160-01-0000	Bldg. Maintenance Salaries	0.00	1.00
			A 1621.160-02-0000	Building Maintenance Sala	0.00	1.00
			A 1621.301-01-0000	Maintenance Supplies - HS	1,500.00	0.00
			A 1621.301-02-0000	Maintenance Supplies - ES	1,500.00	0.00
			A 1621.400-01-0000	HS Maintenance - Contract	0.00	3,000.00
			A 2020.301-01-0000	HS Supervision - Supplies	2,000.00	0.00
			A 2020.301-02-0000	ES Supervision - Supplies	0.00	2,000.00
			A 2110.112-02-0000	K-5 - Instructional Salar	0.00	6,000.00
			A 2110.112-02-0012	K-5 - Elementary Art Sala	0.00	1,300.00
			A 2110.112-02-0018	K-5 - Elementary PE Salar	0.00	2,400.00
			A 2110.112-02-0022	K-5 - Elementary Music Sa	0.00	200.00
			A 2110.113-01-0000	JR/SR HS - Instruct STA	0.00	3,900.00
			A 2110.113-01-0006	HS - Grade 6 Salaries	0.00	16,000.00
			A 2110.113-01-0011	HS - Agriculture Salaries	0.00	700.00
			A 2110.113-01-0012	HS - Art Salaries	0.00	11,000.00
			A 2110.113-01-0013	HS - Business Salaries	0.00	800.00
			A 2110.113-01-0015	HS - English Salaries	0.00	5,500.00
			A 2110.113-01-0016	HS - Reading Salaries	0.00	1,400.00
			A 2110.113-01-0017	HS - Health Salaries	0.00	1,400.00
			A 2110.113-01-0018	HS - Physical Ed Salaries	0.00	2,700.00
			A 2110.113-01-0019	HS - Home Ec Salaries	13,000.00	0.00
			A 2110.113-01-0020	HS - Industrial Arts Sala	700.00	0.00
			A 2110.113-01-0021	HS - Math Salaries	0.00	1,000.00

BUDGET TRANSFER FOR FUND A - SCHEDULE NUMBER 1 - BUDGET TRANSFER

REF#	DATE	TRANSFER EXPLANATION	ACCOUNT	ACCOUNT NAME	OUT	IN
			A 2110.113-01-0022	HS - Music Salaries	0.00	1,000.00
			A 2110.113-01-0023	HS - Science Salaries	0.00	4,500.00
			A 2110.113-01-0025	HS - Social Studies Salar	0.00	4,000.00
			A 2110.113-01-0030	HS - Driver Ed Salaries	0.00	500.00
			A 2110.113-01-0032	HS - Language Salaries	0.00	1,500.00
			A 2110.114-00-0000	Substitute Teacher Salari	96,000.00	0.00
			A 2110.200-01-0000	F,F,&E - Instruct.:MS/HS	0.00	850.00
			A 2110.200-02-0000	F,F,&E - Instruct.: ES	1,500.00	0.00
			A 2110.480-01-0000	HS - Textbooks	3,200.00	0.00
			A 2110.480-02-0000	ES - Textbooks	0.00	3,200.00
			A 2110.490-00-0000	BOCES Svc. - Occ Ed	0.00	17,100.00
			A 2250.150-00-0000	PHC/PSEN Instructional Sa	0.00	16,500.00
			A 2250.301-01-0000	HS - PHC/PSEN Supplies	4,500.00	0.00
			A 2250.301-02-0000	ES - PHC/PSEN Supplies	2,500.00	0.00
			A 2250.400-01-0000	HS - PHC/PSEN Contractual	5,700.00	0.00
			A 2250.400-02-0000	ES - PHC Contractual	5,700.00	0.00
			A 2250.480-01-0000	HS - PHC/PSEN Textbooks	4,000.00	0.00
			A 2250.480-02-0000	ES - PHC Textbooks	0.00	4,000.00
			A 2250.490-00-0000	PHC BOCES Services	17,100.00	0.00
			A 2280.490-00-0000	BOCES Services - Occ Ed	9,500.00	0.00
			A 2610.150-01-0000	HS - Librarian Salary	0.00	1,200.00
			A 2610.150-02-0000	ES - Librarian Salary	0.00	1,000.00
			A 2610.301-01-0000	HS - Library Supplies	1,000.00	0.00
			A 2610.301-02-0000	ES - Library Supplies	1,100.00	0.00
			A 2610.460-01-0000	HS - Library Mat State Ai	0.00	1,140.00
			A 2610.460-02-0000	ES - Library Mat State Ai	1,140.00	0.00
			A 2610.490-00-0000	BOCES Services - Library	0.00	2,100.00
			A 2630.220-00-0000	State Aid Computer Hardwa	0.00	1,600.00
			A 2630.490-00-0000	Comp Tech Prog BOCES	0.00	18,500.00
			A 2810.150-02-0000	ES - Guidance Counselor	0.00	800.00
			A 2810.160-01-0000	Guidance Secretary Salary	0.00	500.00
			A 2810.400-00-0000	Guidance - Contractual	0.00	150.00
			A 2810.490-00-0000	Guidance - BOCES Services	0.00	6,850.00
			A 2815.160-01-0000	HS - RN Salary	0.00	2,500.00
			A 2815.160-02-0000	ES - RN Salary	1,000.00	0.00
			A 2815.400-01-0000	MS/HS - Dental Sealant Pr	0.00	21,250.00
			A 2815.400-02-0000	ES - Dental Sealant Progr	0.00	21,250.00
			A 2820.150-02-0000	Psychologist Salary	0.00	2,700.00
			A 2820.301-02-0000	Psychologist - Supplies	0.00	2,400.00
			A 2855.200-00-0000	Athletics - Equipment/Uni	0.00	1,200.00
			A 2855.301-00-0000	Athletic - Supplies	1,500.00	0.00
			A 2855.400-00-0000	Athletic - Contractual	0.00	1,500.00
			A 5510.160-03-0000	Transportation - Salaries	0.00	18,000.00

BUDGET TRANSFER FOR FUNDA - SCHEDULE NUMBER 1 - BUDGET TRANSFER

REF#	DATE	TRANSFER EXPLANATION	ACCOUNT	ACCOUNT NAME	OUT	IN
18	06/30/17	Reflect Add'l. FY 16/17 Budget Transfers				
			A 5510.165-03-0000	Transportation - OT Salar	0.00	12,300.00
			A 5510.370-03-0000	Transportation - Material	4,600.00	0.00
			A 5510.371-03-0000	Transportation - Fuel	0.00	2,500.00
			A 5510.372-03-0000	Transportation - Oil & An	2,500.00	0.00
			A 5510.373-03-0000	Transportation - Tires &	0.00	1,500.00
			A 5510.400-03-0000	Transportation - Contract	0.00	1,500.00
			A 5510.490-03-0000	Transportation - BOCES Se	0.00	1,600.00
			A 5530.200-03-0000	Bus Garage Equipment	1,700.00	0.00
			A 9040.800-00-0000	Workmens Compensation Ins	0.00	2,000.00
			A 9050.800-00-0000	Unemployment Insurance	2,000.00	0.00
			A 9711.600-00-0000	Serial Bonds	0.00	81,990.00
			A 9731.700-00-0000	BAN Interest	0.00	10.00
			A 9711.700-00-0000	Interest Payment Bonds	82,000.00	0.00
			A 9711.700-00-0000	Interest Payment Bonds	60,500.00	0.00
			A 9901.950-00-0000	Interfund Transfer to Spe	0.00	18,000.00
			A 9711.700-00-0000	Interest Payment Bonds	10,600.00	0.00
			A 2110.113-01-0000	JR/SR HS - Instruct STA	7,800.00	0.00
			A 2110.113-01-0016	HS - Reading Salaries	2,800.00	0.00
			A 9711.700-00-0000	Interest Payment Bonds	0.00	10,600.00
			A 2110.301-01-0003	Health & Wellness Counc	0.00	2,300.00
			A 2110.301-01-0006	HS - Grade 6 Supplies	0.00	3,000.00
			A 2110.301-01-0011	HS - Agriculture Supplies	0.00	3,500.00
			A 2110.301-01-0012	HS - Art Supplies	0.00	4,600.00
			A 2110.301-01-0013	HS - Business Ed Supplies	0.00	700.00
			A 2110.301-01-0015	HS - English Supplies	0.00	900.00
			A 2110.301-01-0016	HS - Reading Supplies	0.00	1,000.00
			A 2110.301-01-0017	HS - Health/Aquatic Suppl	0.00	3,000.00
			A 2110.301-01-0018	HS - Physical Ed Supplies	0.00	500.00
			A 2110.301-01-0019	HS - Home Ec Supplies	0.00	1,200.00
			A 2110.301-01-0020	HS - Industrial Arts Supp	0.00	3,750.00
			A 2110.301-01-0021	HS - Math Supplies	0.00	4,000.00
			A 2110.301-01-0022	HS - Music Supplies	0.00	2,000.00
			A 2110.301-01-0023	HS - Science Supplies	0.00	2,800.00
			A 2110.301-01-0025	HS - Social Studies Suppl	0.00	1,750.00
			A 2110.301-01-0031	HS - Computer Supplies	0.00	4,000.00
			A 2110.301-01-0032	HS - Language Supplies	0.00	1,500.00
			A 2110.301-01-0033	HS - Audio Visual Supplie	0.00	4,500.00
			A 2110.301-01-0000	HS - Misc Supplies	45,000.00	0.00
			A 2110.301-02-0001	Grade 1 - General Supplie	0.00	2,500.00
			A 2110.301-02-0002	Grade 2 - General Supplie	0.00	2,500.00
			A 2110.301-02-0003	Grade 3 - General Supplie	0.00	5,000.00

BUDGET TRANSFER FOR FUND A - SCHEDULE NUMBER 1 - BUDGET TRANSFER

REF#	DATE	TRANSFER EXPLANATION	ACCOUNT	ACCOUNT NAME	OUT	IN
			A 2110.301-02-0004	Grade 4 - General Supplie	0.00	1,000.00
			A 2110.301-02-0005	Grade 5 - General Supplie	0.00	3,000.00
			A 2110.301-02-0007	Kindergarten - General Su	0.00	4,000.00
			A 2110.301-02-0012	ES - Art Supplies	0.00	2,000.00
			A 2110.301-02-0018	ES - Physical Ed Supplies	0.00	1,000.00
			A 2110.301-02-0022	ES - Music Supplies	0.00	2,500.00
			A 2110.301-02-0000	ES - Misc Supplies	23,500.00	0.00
			A 2110.400-01-0011	HS - Agriculture Contract	0.00	1,500.00
			A 2110.400-01-0012	HS - Art Contractual	0.00	1,000.00
			A 2110.400-01-0015	HS - English Contractual	0.00	500.00
			A 2110.400-01-0017	HS - Health Contractual	0.00	500.00
			A 2110.400-01-0019	HS - Home Ec Contractual	0.00	1,000.00
			A 2110.400-01-0021	HS - Math Contractual	0.00	500.00
			A 2110.400-01-0022	HS - Music Contractual	0.00	1,000.00
			A 2110.400-01-0025	HS - Social Studies Contr	0.00	250.00
			A 2110.400-01-0031	HS - Computer Contractual	0.00	250.00
			A 2110.400-01-0000	HS - Faculty Contractual	6,500.00	0.00
			A 2110.400-02-0001	Grade 1 - Contractual	0.00	1,000.00
			A 2110.400-02-0002	Grade 2 - Contractual	0.00	1,000.00
			A 2110.400-02-0003	Grade 3 - Contractual	0.00	1,000.00
			A 2110.400-02-0004	Grade 4 - Contractual	0.00	1,500.00
			A 2110.400-02-0005	Grade 5 - Contractual	0.00	500.00
			A 2110.400-02-0007	ES - Kindergarten Contrac	0.00	1,000.00
			A 2110.400-02-0012	ES - Art Contractual	0.00	500.00
			A 2110.400-02-0022	ES - Music Contractual	0.00	1,000.00
			A 2110.400-02-0000	ES - Faculty Contractual	7,500.00	0.00

SCHEDULE TOTAL 487,992.00 487,992.00
 NET AMOUNT 0.00

BUDGET TRANSFER AMOUNT 2

To Amend FY 16/17 General Fund Budget related to a donation received from the NACSD PTO [and to formally accept said donation in the amount of \$9,000.00] during FY 2016-2017, increasing Estimated Revenues Control (A510) and increasing Appropriations Control (A960) for the specific amount received and expended, respectively;

Estimated Revenues Control (A510) is increased to reflect the additional and unanticipated donation, available to appropriate, that was not in the original FY 16/17 General Fund Budget; specifically \$9,000.00 for the purchase of a Gazebo for the ES playground area;

Appropriations Control (A960) and Appropriation Detail (See Below) is increased to reflect the additional appropriation available, due to the increase in Estimated Revenues, and to allow for the expenditure of this item to be charged to the Appropriation Code listed below.

289 06/20/17 BD TO AMEND BUDGET FOR PTO DONAT./GAZEBO.

A 510	9,000.00	0.00
A 2705	9,000.00	0.00
A 960	0.00	9,000.00
A 1620.200-00-0000	0.00	9,000.00